



GREAT WILBRAHAM PARISH COUNCIL
Chairman: Dr Hilary Burton. Clerk: Mrs Sam Chambers-Turner
41 Stow Road
Stow-Cum-Quy
CB25 9AD
Tel: 07369248998
Email: clerk@greatwilbrahamparishcouncil.gov.uk

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Great Wilbraham Parish Council will be held at Wilbrahams' Memorial Hall on **Tuesday 14th May 2024 at 7.30pm.**

You are hereby summoned to attend for the purpose of transacting the following:
Members of the public and press are invited to attend.

Sam Chambers-Turner
Clerk to the Parish Council
8th May 2024

AGENDA FOR MEETING 22

- 355 To Elect a Chairman**
Proposal: To elect a Chairman and sign the Acceptance of Office.
- 356 To Elect a Vice Chairman**
Proposal: To elect a Vice Chairman and sign the Acceptance of Office.
- 357 Apologies for Absence**
(LGA 1972 s85(1))
- 358 Members Declaration of Interest for Items on the Agenda and Requests for Dispensation (Localism Act 2011 s31 s33)**
- 359 Open Forum for Public Participation (10 minutes)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 360 To Approve Minutes of Previous Meeting**
Proposal: To Approve the minutes of Meeting 20, 27th February 2024 and Meeting 21 4th April 2024.
- 361 District and County Reports**
a. County Councillor Report
b. District Councillor Reports
- 362 Matters Arising/Chairman, Councillors and Clerk Reports including correspondence received (for information only).**
- 363 Finances Including Approval of Payment of Outstanding Accounts**
a. **Proposal: To Approve Bank Reconciliations for March & April 2024.**
b. To note receipts

- c. **Proposal: To approve the Year End Figures for 23/24 and sign the Annual Governance and Accountability Return.**
- d. **Proposal: To approve the Asset Register for 2024.**
- e. **Proposal: To Approve Payment of May 2024 Accounts.**

Method	Payee	Item	Net	VAT	Total
Payments for Tonight's meeting:					
BACS	C Page	Refreshments	£89.75	£0.00	£89.75
BACS	Burwell Print	Bus Flyers	£86.50	£2.00	£88.50
DD	HAS	Payroll	£12.00	£2.20	£14.40
BACS	Mrs S Chambers-Turner	Clerk Salary May			Confidential
		Grand Total>>>	£188.25	£4.20	£192.65

339 Policies

Proposal: To adopt the Standing Orders, Financial Regulations and Publication Scheme for 2024.

340 Committees and Working Groups

Proposal: To allocate membership to Committees and Working Groups.

Proposal: To consider Terms of Reference for each Committee and Working Group.

341 Orchard/Cemetery

To receive an update on the matters relating to the Orchard/Cemetery.

Proposal: To form a working group to investigate methods for reducing the run off from the ditch into the Orchard.

342 Annual Parish Meeting

- To receive feedback from the Annual Parish Meeting.
- To formally note the receipt of the Warbler Annual Report.

343 Memorial Hall

To note recent discussions and clarification of relationship between Great Wilbraham Parish Council and Wilbrahams Memorial Hall.

344 Planning Matters

Planning Applications

24/01511/PRIOR Dutch Barn Upper Heath Farm, Mill Road, Great Wilbraham.

Change of use of a building from agricultural use to flexible commercial use falling within Class B8 and E(g) (iii).

345 Agenda Item for the Next Meeting

Any business and payments, to be considered at Parish Council meetings must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

346 Date of Next Meeting

9th July 2024, Full Parish Council at Wilbraham's Memorial Hall.