



GREAT WILBRAHAM PARISH COUNCIL  
Chairman: Dr Hilary Burton. Clerk: Mrs Sam Chambers-Turner  
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## NOTICE OF A MEETING OF THE PARISH COUNCIL

### To Members of the Council:

I hereby give notice that a meeting of Great Wilbraham Parish Council will be held at Wilbrahams' Memorial Hall on **Tuesday 9<sup>th</sup> January 2024 at 7.30pm.**

You are hereby summoned to attend for the purpose of transacting the following:  
Members of the public and press are invited to attend.

*Sam Chambers-Turner*  
Clerk to the Parish Council  
4<sup>th</sup> January 2024

## AGENDA FOR MEETING 19

- 314 Apologies for Absence**  
(LGA 1972 s85(1))
- 315 Members Declaration of Interest for Items on the Agenda and Requests for Dispensation** (Localism Act 2011 s31 s33)
- 316 Open Forum for Public Participation (10 minutes)**  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 317 To Approve Minutes of Previous Meeting**  
**Proposal: To Approve Minutes of Meeting 18, 14<sup>th</sup> November 2023.**
- 318 District and County Reports**
  - a. County Councillor Report
  - b. District Councillor Reports
- 319 Matters Arising/Chairman, Councillors and Clerk Reports including correspondence received (for information only).**
- 320 Finances Including Approval of Payment of Outstanding Accounts**
  - a. **Proposal: To Approve Bank Reconciliations for November & December 2023.**
  - b. To note receipts
  - c. To note payments made under delegated authority.
  - d. **Proposal: To Approve Payment of January 2024 Accounts.**

Method	Payee	Item	Net	VAT	Total
<b>Payments for Tonight's meeting:</b>					
BACS	Wilbrahams Memorial Hall	Room Rental	£75.00	£0.00	£75.00
DD	PWLB	Public Works Loan	£2364.76	£0.00	£2364.76
DD	SSE	Street Lighting	£45.73	£4.97	£50.70
BACS	Ryman	Ink	£91.66	£18.33	£109.99
BACS	Waitrose	Chairmans Allowance	£16.49	£0.00	£16.49
<b>Grand Total&gt;&gt;&gt;</b>			<b>£2593.64</b>	<b>£23.30</b>	<b>£2616.94</b>

### 321 Internal Audit

To note the appointment of CAPALC to carry out the Internal Audit at Year End.

### 322 Website and Email Provision

To discuss the current arrangements for the website and form a working group to investigate the provision.

### 323 Environmental

- a. To further discuss the proposed Coronation Wood.
- b. To note meeting over concerns for foot access to the Common.

### 324 Annual Parish Meeting

- a. To set a date for the Annual Parish Meeting.
- b. To discuss Action Plan for 24/25.

### 325 Council Administration

**Proposal: To approve a budget for the purchase of a laptop for Council use.**

### 326 Planning Matters

#### *Planning Applications*

None

#### *Tree Works*

**23/1515/TTCA** 27 Temple End, Great Wilbraham. T1 &T2 Cherry reduce lateral branches by approx 2m back to boundary and suitable growth points.

### 327 Policies

To appoint a member of the Parish Council to review Policies and Procedures for adoption.

### 328 Highways, Transport and Cycling

- a. To confirm a date for a public meeting to discuss issues relating to highways, transport and cycling matters.
- b. HGV Weight Restriction Proposals.

### 329 Six Oaks Energy Farm

To receive an update from the working group from Councillor Kolind.

### 330 Agenda Item for the Next Meeting

*Any business and payments, to be considered at Parish Council meetings must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

### 331 Date of Next Meeting

12<sup>th</sup> March 2024, Full Parish Council at Wilbraham's Memorial Hall.