



GREAT WILBRAHAM PARISH COUNCIL
Chairman: Dr Hilary Burton. Clerk: Mrs Sam Chambers-Turner
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Stow-Cum-Quy
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NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Great Wilbraham Parish Council will be held at Wilbrahams' Memorial Hall on **Tuesday 11TH July 2023 at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following:
Members of the public and press are invited to attend.

Sam Chambers-Turner
Clerk to the Parish Council
5th July 2023

AGENDA FOR MEETING 16

- 246 Apologies for Absence**
(LGA 1972 s85(1))
- 247 Members Declaration of Interest for Items on the Agenda and Requests for Dispensation** (Localism Act 2011 s31 s33)
- 248 Open Forum for Public Participation (10 minutes)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 249 To Approve Minutes of Previous Meeting**
Proposal: To Approve Minutes of Meeting 15, 15th June 2023.
- 250 District and County Reports**
a. County Councillor Report
b. District Councillor Reports
- 251 Matters Arising/Chairman, Councillors and Clerk Reports including correspondence received (for information only).**
- 252 Finances Including Approval of Payment of Outstanding Accounts**
a. **Proposal: To Approve Bank Reconciliation for June 2023.**
b. **Proposal: To Approve Payment of July's 2023 Accounts.**
c. **Proposal: To delegate powers to the Clerk for the payment of August accounts.**

Payee	Description	Net	Vat	Gross
Mrs S Chambers-Turner	Clerks Salary July			Confidential

Opus	Street Lighting	£136.50	£7.81	£144.31
HSA	Payroll	£12.20	£2.40	£14.40
S Chambers-Turner	Computer – McAfee	£100.00	£0.00	£100.00
S Chambers-Turner	Computer Microsoft 365 personal	£59.99	0	£59.99
Rialtas	Accounting Software	£789.51	£157.90	£947.41
Cambridge Acre	Subscription	£50.00	£10.00	£60.00
Eastern Tree Surgery	Tree Works Frog End	£190.00	£38.00	£228.00
CAPALC	Internal Audit Fees	£89.70	£0.00	£89.70
C. Page	Expenses	£54.13	£0.00	£54.13
PWLb	Public Works Loan	£2364.76	£0.00	£2364.76
		£3846.79	£216.11	£4062.70

253 Planning Matters

Planning Applications

None

Tree Works

23/0618/TTCA, S211 Tree Works Notice, 31 Angle End, Great Wilbraham. T1 Dead Ivy clad tree – fell, T2 Copper Maple – Raise Crown to 4m, T3 Variegated Maple – Ivy Clad, Fell, T4 – Ash – Fell, T5 Ash – adjacent to house, Fell.

Licensing Matters

Great Wilbraham Hall Farm - Application for new premises license.

254 Scheme of Delegation

Proposal: To delegate powers to the Clerk to carry out the function of the Parish Council during the month of August.

255 Trees at Frog End

To formalise the arrangement for the felling of two trees at Frog End and discuss the future plans for the area.

256 Village Maintenance

To discuss hedge maintenance

257 MVAS Units

To consider the quotation for additional equipment for the MVAS units.

258 Jubilee Bench

To seek further information relating to the placement of the Jubilee bench.

259 Ditch Clearance

To approve the quotation for clearing the ditches in the Cemetery and Pond Corner.

260 Six Oaks Energy Farm

a. To receive an update from the working group.

b. Proposal: To delegate authority to the representatives of Great Wilbraham Parish Council to the collaboration of Councils working on the Community Benefit Scheme.

261 Cemetery

To consider the purchase of burial books for purchased graves and grants of exclusive right of burial at total cost of £323.80 (exc VAT).

262 Street Lighting

Proposal: To delegate powers to the Clerk to arrange the contract for the street lighting with the approval of 3 members of the council.

263 Co option

To consider co option to the Council.

264 Motion to Exclude the Public and Press

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 64 & 65 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information of Categories 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972(as amended).

265 Clerk Recruitment

To discuss the recruitment process for replacing the current clerk and consider financial implications.

266 Agenda Item for the Next Meeting

Any business and payments, to be considered at Parish Council meetings must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

267 Date of Next Meeting

Tuesday 12th September 2023, Full Parish Council at Wilbraham's Memorial Hall.