

MINUTES OF GREAT WILBRAHAM PARISH COUNCIL

MEETING NUMBER 13

Held at Wilbraham's Memorial Hall on 20th April 2023.

Present: Councillor Hilary Burton; Councillor Chris Page; Councillor Sam Dhaliwal; Councillor James Harmer; Councillor Jens Kolind, County Councillor Claire Daunton.

6 Members of the public.

Members: 4 Quorum 3

Clerk: Mrs S Chambers-Turner

Meeting opened at 7.34pm

184. APOLOGIES FOR ABSENCE

District Councillor Cone, District Councillor Williams

185. MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA & REQUESTS FOR DISPENSATION

None.

186. OPEN FORUM

A member of the public wished to thank the Parish Council for arranging the removal of the dead elm trees on the corner of Toft Lane, it has come as significant relief to the residents of the area.

Concerns were raised over the overhanging hedging on the corner of the High Street and Angle End which are suggested to be impeding the footpath and it was requested that the Parish Council intervene to arrange the hedge maintenance.

A member of the public suggested that the Annual Parish Meeting worked well on this occasion but it would be nice to see the community groups be able to present their reports as they have done previously would not bother to read a report on the website. It was mentioned that a possibility could be for a hybrid meeting.

187. TO APPROVE MINUTES OF PREVIOUS MEETING

It was proposed by Councillor Page, seconded by Councillor Harmer and resolved that the minutes from meeting 12 held on 16th March 2023 should be approved and signed.

188. DISTRICT AND COUNTY REPORTS

County Councillor Daunton provided a report that was circulated to the Councillors prior to the meeting.

District Councillors Hofman and Williams, and District Councillor Cone provided reports that were circulated to the Councillors prior to the meeting.

Full reports are available from the Website or upon request from the Clerk.

189. MATTERS ARISING/CHAIRMAN, COUNCILLORS AND CLERKS REPORTS INCLUDING CORRESPONDENCE

Correspondence had been received about Cemetery reservations. A recent burial had taken place and another burial is due very shortly and the families have enquired as to whether it would be possible to reserve spaces next to loved ones. The finer details

of the burial arrangements have not yet been completed. Councillor Harmer and the Clerk will investigate the current regulations and finalise the burial rules for the Cemetery before submission to Full Council for approval at the next meeting. **Action:** *Councillor Harmer and Clerk to meet to discuss the current arrangements and formulate a plan moving forward.*

190. FINANCE INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS

- a. It was proposed by Councillor Dhaliwal, seconded by Councillor Harmer and resolved that the Bank Reconciliation for March 2023 be approved.
- b. It was proposed by Councillor Dhaliwal, seconded by Councillor Harmer and resolved that the Year End Figure for 2022/23 be approved for submission to the Internal Auditor.
- c. It was proposed by Councillor Burton, seconded by Councillor Harmer that April accounts should be paid. **Action:** *Clerk to set up payments for authorisation by Councillor Burton and Councillor Dhaliwal.*

| Payee | Description | Net | Vat | Gross |
|-----------------------|--------------------------------|-----------------|----------------|---------------------|
| Mrs S Chambers-Turner | Clerks Salary April & Overtime | | | Confidential |
| Opus | Street Lighting | £153.33 | £7.67 | £161.00 |
| HSA | Payroll | £20.00 | £2.40 | £22.40 |
| Watch The Dot | Website Issues | £70.00 | £14.00 | £84.00 |
| Watch The Dot | Website Hosting | £150.00 | £30.00 | £180.00 |
| H Burton | Materials APM | £49.98 | £0.00 | £49.98 |
| Solopress | Flyer Printing | £35.99 | £7.20 | £43.19 |
| Screwfix | Ladder | £120.82 | £24.17 | £144.99 |
| Memorial Hall | Room Hire | £80.00 | £0.00 | £80.00 |
| Tesco | Refreshments APM | £104.20 | £0.00 | £104.20 |
| M & S | Refreshments APM | £62.26 | £0.00 | £62.26 |
| Cambridge Acre | Membership | £50.00 | £10.00 | £60.00 |
| CAPALC | Membership | £357.72 | £0.00 | £357.72 |
| CAPALC | Understanding AGAR | £60.00 | £0.00 | £60.00 |
| CAPALC | Councillor Training | £75.00 | £0.00 | £75.00 |
| CAPALC | Councillor Training | £75.00 | £0.00 | £75.00 |
| CAPALC | Code of Conduct | £80.00 | £0.00 | £80.00 |
| Eastern Tree Surgery | Trees works Toft Way | £650.00 | £130.00 | £780.00 |
| ScrewFix | MVAS Fixings | £85.92 | £0.00 | £85.92 |
| | | £2177.22 | £226.24 | £2403.45 |

Item 199 Carpenters Arms was moved to be discussed after this section.

191. PLANNING MATTERS

23/00968/FUL Crossways Farm, High Street, Great Wilbraham. Change of use of an agricultural building and the grain store to a flexible commercial use (falling within Class B8 Storage or Distribution). **The Parish Council approve of this application, with the condition that the activities are restricted to those detailed within the application for 12 caravans or 4 trade persons storage or a combination of the previously mentioned. Additionally, a 3.5T weight limit**

should also be imposed. Action: Clerk to record responses on the planning portal.

23/01293/CL2PD 42 The Lanes, Great Wilbraham. Certificate of lawfulness under S192 for the construction of a single storey, dual-pitched, detached building for a purpose incidental to the enjoyment of the dwelling house. **The Parish Council have no comments on this application.**

23/0343/TTCA 23 High Street, Great Wilbraham. T1 Walnut crown reduce by 2-2.5m. Crown reduce spread on house side by 2.5-3m. Crown reduce spread on remaining sides by 2-2.5m. Remove deadwood. **The Parish Council have no comments on this application.**

192. TREES AND BIODIVERSITY

A report of previous minutes, communications and quotations on the Bird Cherries at Frog End was presented to the Parish Council by Councillor Burton. It appears that the matter has been ongoing for many years and now urgently requires resolution; taking no action is not an option. It was highlighted that the statement made in the last minutes about Bird Cherries not being native was indeed incorrect and the Parish Council wishes to amend the information to reflect that Bird Cherries are native to England. They are commonly found in the northern uplands but also exist in East Anglia; they characteristically grow next to streams and watercourses or on water meadows. The trees were due to be felled at the beginning of April at the same time as the felling of the dead Elms on Toft Lane. The residents in the immediate vicinity were contacted by the Parish Council to advise of the works that would be carried out. Unfortunately, not all residents were aware of the previous issues relating to the trees and asked for an independent tree consultant to inspect and assess the condition of the trees. The identification of trees in need of remedial work on the grounds of health and safety and to make proposals for the work. A petition was also started, but has not yet reported to the Parish Council. In the meantime, all works on the bird cherries has been delayed pending further investigation. The Parish Council agreed that they should instruct another arboriculturist to undertake tree investigations, including assessment of the condition of the trees; the presence and extent of any damage caused by the trees to neighbouring properties; and to propose tree and other works that could maintain the ongoing safety and health of the trees as well as, going forward, preventing and mitigating any effect on neighbouring properties. It had been suggested by previous reports that one tree has bracket fungus which indicates the tree is suffering from deadwood inside, the second tree is already causing structural damage to drains and guttering and potentially the third tree would eventually do the same. **It was proposed by Councillor Burton, seconded by Councillor Kolind, 4 in favour, 1 against and resolved that £2000 would be set aside for a professional tree inspection.** The Parish Council confirmed that if the trees were to be felled they each would be replaced by 2 trees of a more suitable species. It is the intention of the Parish Council to form a working group to seek the best resolution for the area, and that this must take into account the views of those immediately affected and those who are showing an interest in preserving the trees.

Councillor Harmer will take the lead on the group. Expert opinions will also be sought from the Trees Officer at South Cambridgeshire District Council. **Action:** *Councillor Harmer to make arrangements with the Tree Warden for a professional inspection after speaking with the Trees Officer at SCDC.*

193. HIGHWAYS, TRANSPORT AND CYCLEWAYS

The application for Local Highways Improvement 20mph scheme is in the process of being prepared. Councillor Dhaliwal thanked all those involved with collecting and collecting data and preparing the report. A final draft will be submitted to the Parish Council by the beginning of next week for approval. As the deadline will occur before the next meeting the Parish Council agreed that providing information does not change largely from the current draft it should be submitted by 30th April 2023. It was proposed by Councillor Kolind, seconded by Councillor Burton and resolved that the report should be submitted provided that no major changes are made. In addition to the application, the first set of results from the MVAS units had been collected. It showed that 14% of the traffic coming through the village in the High Street were travelling at above 30mph and the highest recorded speed was 52mph. **Action:** *Councillor Dhaliwal and the Clerk to prepare the final report for submission by the deadline.*

194. CORONATION

A request from the Memorial Hall had been received for a grant of £300 to help towards the cost of non food consumables. **It was proposed by Councillor Burton, seconded by Councillor Page and resolved that the Memorial Hall should be given a grant of £300 towards the cost of the celebrations.**

A leaflet had been received from Little Wilbraham Parish Council about the upcoming events to be held for the Coronation celebrations. It was suggested that contact should be made with Little Wilbraham Parish Council to add details of other events in Great Wilbraham including a village wide treasure hunt, street parties and details of the event at the Memorial Hall.

195. JUBILEE BENCH

The Jubilee bench had been previously discussed as to suitable location and style. It was agreed that Councillor Harmer will follow up this and provide details of the site and style.

196. NOTICEBOARDS

The Clerk wished for the Parish Council to consider the current noticeboard facilities. It was questioned as to whether one noticeboard was sufficient for the size of the Parish. It was agreed that the Clerk should prepare a proposal for the next meeting including quotations. **Action:** *Clerk to investigate options for noticeboard facilities.*

197. ANNUAL PARISH MEETING

Councillor Burton provided the Parish Council with a report summarising the Annual Parish Meeting held on 30th March 2023. General feedback was that it was a successful meeting raising many points that residents considered to be important to either protect or explore in more detail, including support for the shop, a Community Café, Memorial Hall, traffic matters and the playground. It was suggested that the

Parish Council should meet informally to have a detailed discussion on points raised to aid with the formulation of the Action Plan.

198. ACTION PLAN

The Clerk has been investigating the action plan for the parish and suggested that the Council should consider reviewing the current plan and have a village walk around to investigate areas that require attention. **Action:** *Clerk to arrange a convenient time for a village walk around after circulating the current action plan.*

199. CARPENTERS ARMS

Discussed after Item 190 Planning Matters.

Henry Fairbanks attended the meeting to provide an update on the requests that were made by the Parish Council at a meeting held in December 2022. The pub has installed car parking signs on neighbouring properties and to the frontage of the pub to inform customers that a car park is available to the rear of the property. Designated parking will be completed next week which should allow for a couple of extra spaces. It was also agreed that the lighting in the car park would also be reviewed. On the Carpenters Arms website it has been made clear that car parking is available and that they request that patrons use the facilities. Customers are also nudged towards not parking on the frontage for safety reason, however this is very difficult to enforce due to the road signage. Councillor Burton asked about the disabled access spaces as to whether this would now be included. Mr Fairbank suggested that this was still being explored but it was hoped that these might be able to be accommodated on the straight part of the driveway. It was noted however, that recently there has been an increase of vehicles being parked in the area that are not to do with the pub itself. Many questions have been raised over the impact of the success of the pub, which at this stage are difficult to answer. It is the intention of the Chestnut Group to work closely with the local community and wish to keep the lines of communication firmly open as this is part of their business ethic.

200. AGENDA FOR THE NEXT MEETING

Items for inclusion on next month's agenda to be sent to the clerk 7 days before the meeting.

201. DATE OF NEXT MEETING

18th May 2023 at Wilbrahams Memorial Hall

Meeting closed at 10.10pm