



GREAT WILBRAHAM PARISH COUNCIL  
Chairman(Interim): Dr Hilary Burton. Clerk: Mrs Sam Chambers-Turner  
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## NOTICE OF A MEETING OF THE PARISH COUNCIL

### To Members of the Council:

I hereby give notice that a meeting of Great Wilbraham Parish Council will be held at Wilbrahams' Memorial Hall on **Thursday 27<sup>th</sup> October 2022 at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following:  
Members of the public and press are invited to attend.

*Sam Chambers-Turner*  
Clerk to the Parish Council  
22<sup>nd</sup> October 2022

## AGENDA FOR MEETING 7

68. **Election of Chairman**
69. **Election of Vice Chairman**
70. **Apologies for Absence**  
(LGA 1972 s85(1))
71. **Members Declaration of Interest for Items on the Agenda and Requests for Dispensation**  
(Localism Act 2011 s31 s33)
72. **Chairman Announcement**
73. **Open Forum for Public Participation (10 minutes)**  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do by the Chairman.
74. **To Approve Minutes of Previous Meeting**  
**Proposal:** To Approve Minutes of Meeting 3, 28<sup>th</sup> July 2022.
75. **District and County Reports**
  - a. County Councillor Report
  - b. District Councillors Reports
76. **Matters Arising/Chairman, Councillors and Clerks Reports including correspondence received (for information only).**

- 77. Finances Including Approval of Payment of Outstanding Accounts**
- a. **Proposal:** To Approve Bank Reconciliation for July, August, September 2022
  - b. **To note receipts**
  - c. **To receive an update about Unity Trust**
  - d. **To delegate powers to the Clerk to make payments of account once bank signatories are approved and to pay accounts are approved.**
- 78. Planning Matters**
- Planning Applications**
- 22/03836/HFUL 31 Temple End, Great Wilbraham.** Single storey rear extension, following partial removal of existing rear garden room. Replacement windows around staircase.
- 22/04065/HFUL 2 Frog End, Great Wilbraham.** Air Source Heat Pump less than 1m from boundary.
- 22/04162/PRIOR Crossways Farm, Great Wilbraham.** Change of use of an agricultural building, the grain-store, to a flexible commercial use (falling with Class B8 Store or Distribution).
- 21/05657/HFUL 42 The Lanes, Great Wilbraham, CB21 5JN.** Demolition of outbuilding and single storey side extension
- CCC/22/057/FUL Wilbraham Chalk Pit, Mill Road, Great Wilbraham, CB21 4HH.** Continued mineral extraction and progressive landfilling with inert waste. Use of land for processing waste and erection and use of a building for waste processing and transfer. Erection of an office and workshop for the maintenance of vehicles and associated bulking facility, wet processing facility and concrete base slab. And the provision of bore hole and wheel wash, parking and landscaping (part retrospective).
- Other Planning Information**
- 22/03886/PRIOR 30 Church Close, Great Wilbraham**  
Prior permission not required.
- 79. Local Highways Improvement Scheme**
- a. To discuss previously awarded LHI
  - b. To consider applications for the new round of funding.
- 80. Committees and Working Groups**
- a. To Form a Finance Committee
  - b. To Form a Highways Committee
  - c. To Form a Human Resources Committee
  - d. To Form a Trees and Biodiversity Committee
  - e. To Form a Communication Working Group
  - f. To delegate Parish Council members to all outside working groups.
- 81. Complaints Procedures**
- Proposal: To adopt Complaints Procedure**
- 82. Co-Option**
- To discuss process for co-opting members to the Parish Council.
- 83. Toft Way**
- To discuss communication received.

**84. Agenda Items for the Next Meeting**

*Any business and payments, to be considered at Parish Council meetings must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

**85. Date of Next Meeting**

Parish Council Meeting, 7.30pm on 17<sup>th</sup> November 15<sup>th</sup> 2022 at Wilbrahams' Memorial Hall.