

MINUTES OF GREAT WILBRAHAM PARISH COUNCIL

MEETING NUMBER 4

Held at Wilbraham's Memorial Hall on 28th July 2022.

Present: Councillor Sally Ramus; Councillor Hilary Burton; Councillor Roddy Tippen; Councillor Claire Jackman, County Councillor Claire Daunton, District Councillor John Williams; District Councillor Graham Cone.

4 Members of the public.

Members: 7 Quorum 3

Clerk: Mrs S Chambers-Turner

Meeting opened at 7.30pm

36. TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

Councillor Sam Dhaliwal; Councillor James Harmer.

37. MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA & REQUESTS FOR DISPENSATION

None received.

38. OPEN FORUM FOR PUBLIC PARTICIPATION

099jWorking Group about the need for a zebra crossing at the school and other matters. 280 surveys were delivered with 160 responses being received. A majority of respondents were in favour of putting at a crossing at the school. Councillor Burton praised the efforts of the TWG for receiving such a good response rate, to which Councillor Page agreed. It was proposed to the Council that there may be ways to fund such a project should it be deemed appropriate. The information will be passed back to the Highways, Transport and Cycleways group to explore further although previously the Parish Council were told that providing a crossing in this area would not be feasible.

39. TO APPROVE MINUTES OF MEETING HELD ON 16th JUNE 2022

It was proposed by Councillor Jackman, seconded by Councillor Tippen and resolved that the minutes of the meetings held on 16th June 2022 should be approved and signed.

40. MATTERS ARISING/CHAIRS, COUNCILLOR AND CLERKS REPORTS

The Clerk reported that Code of Conduct training was available for all Councillors and that Great Wilbraham may benefit from attending. It was highlighted that training was a valuable tool in ensuring the smooth running of any Parish Council. Clerk is trying to arrange a local event to allow for networking between surrounding Parishes and details will follow.

Councillor Burton provided an update on the Homes for Ukraine project. Councillor Burton has explored the relationship with OASISS, the support group set up for Ukrainian refugees and their hosts in Shelfords and Stapleford; this group does not wish to set up a formal arrangement with other organisations but Councillor Burton will continue to participate in their meetings, events and facilitate mutual support between the villages. The Wilbrahams group is beginning the process of setting up a charity which will enable it to undertake more formal support. An application will be made for the grant previously agreed by the Parish Council when the need arises.

41. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDNG ACCOUNTS

Councillor Tippen gave an overview of the Parish Councils finances. The bank reconciliation was provided and approved by the Parish Council. **It was proposed by Councillor Tippen, seconded by Councillor Jackman and resolved that July's accounts should be settled.**

BACS	Mrs S Chambers-Turner	Salary July	CONFIDENTIAL		
BACS	HSA & Co	Payroll June	£12.00	£2.40	£14.40
BACS	CGM	Grass Cutting	£426.40	£85.27	£511.67
BACS	HAS & Co	Payroll July	£12.00	£2.40	£14.40
BACS	PWL <u>B</u>	Public Works Loan	£2364.78	£0.00	£2364.78

d) It was proposed by Councillor Ramus, seconded by Councillor Jackman and resolved that the clerk should have delegated powers to pay outstanding accounts for August 2022.

e) A grant application was made by TWG for ongoing costs, it was proposed by Councillor Tippen, seconded by Councillor Burton and resolved that the grant for TWG be approved.

42. PLANNING MATTERS

It was reported that the Planning Portal for South Cambridgeshire District Council has not been working as efficiently as normal, nor the flow of information from Planning Officers. Hopefully this has now been rectified. Two planning applications have been received and will be discussed at an extra ordinary meeting on 4th August 2022.

43. OPERATION LONDON BRIDGE

It was highlighted that a plan needs to be drawn up for when the Monarch passes. Councillor Page and Councillor Burton will form a working group with the Clerk to make the necessary arrangements.

44. JUBILEE COINS

Councillor Page reported that 100 coins are left, Councillor Ramus is to produce a list of suggested distribution for the remaining coins. It was agreed that any surplus would be offered for sale at a price of £3 per coin.

45. COMMUNITY LED PLAN

Prior to the meeting Councillors Burton and Page circulated a paper to all Councillors outlining their proposals for development of a Community Led Plan (CLP) and seeking agreement on the way forward. The CLP process will be inclusive and aims to cover a wide range of issues, leading to the development of an action plan. It is proposed that the CLP should be launched at the Farmers Market on 10th September and should be completed in about one year. The Parish Council acknowledge that these proposals were ambitious and the work would be time consuming. The Clerk offered to provide a link to parish councils who could provide advice. The suggested process and timetable were agreed in principle.

It was proposed by Councillor Tippen, seconded by Councillor Jackman and resolved that £1000 should be earmarked as a start-up fund to facilitate this project.

46. COUNTY AND DISTRICT COUILLORS REPORTS

The District Councillors and County Councillor were present at the meeting and the reports were circulated in advance.

Councillor Daunton gave a report on behalf of the County, which included:

- The Strategy & Resources committee has agreed the policy framework and design principles for its decentralisation programme.
- Funding has been agreed for the first phase of the Councils plan for Cambridgeshire to reach net zero by 2045.
- The Household Support Fund has received £3.58M funding for Cambridgeshire, to continue providing support households with free school meals during the school holidays.
- Discussions are still ongoing regarding the criteria and timelines of the Local Highways Improvements schemes, as details are available Councillor Daunton will report back.

Councillor Williams gave a report on behalf of the District, which included:

- A new grant is available for Ukrainian visitors, which aims to reduce social isolation.
- South Cambridgeshire has the largest number of Ukrainian guests in the county at 742.
- SCDC have taken delivery of a second electric bin lorry, and third is expected soon to compare and contrast the different models.

Councillor Cone gave a report of behalf of the District which included:

- Community Payback scheme is being run by the Probation service which aims to help communities with projects like graffiti removal and painting by offering services of those doing community service.

Full reports are available upon request from the Clerk.

47. HIGHWAYS, TRANSPORT AND CYCLEWAYS

Councillor Tippen presented notes from the Highways, Transport and Cycleways working group which included the acceptance of the Terms of Reference. As a newly formed group, some topics for proposed future actions were discussed including speeding, HGV lorries, and safe crossing/parking outside the school, the relocation of the MVAS unit. However, as time was limited there are many areas that will need to be further explored in due course. The remit of the group is to discuss matters at length, conduct research and then present facts to the Parish Council for approval rather than exploratory discussion during the meetings. Councillor Page asked if the Mvas unit could be relocated and whether it would be of benefit to both the Parish Council and the TWG if this information was shared. The meeting was closed whilst some members of the public addressed Councillors with their ideas and wishes, and then reopened. The HTC group agreed to see how matters could be progressed. In particular Councillor Burton noted that it would be important that the Parish Council worked with the Transport Working Group on this matter.

48. COMMUNICATIONS

This item was deferred until the next agenda due to the absence of the working group. However, it is planned to have a stand at the September Farmers Market to raise the profile of the PC and seek interaction with villagers.

49. VILLAGE MAINTENANCE

Councillor Jackman reported that the grounds maintenance team have recently been to carry out grass cutting services, which appears to have been done well on this occasion. Councillor Jackman also reported that communication between the contractors and Council does appear to be improving.

Councillor Tippen and Councillor Jackman will attend a walk around the village with the Clerk.

50. AGENDA ITEMS FOR NEXT MEETING

Items for inclusion on next month's agenda to be sent to the clerk 7 days before the meeting.

51. DATE OF NEXT MEETING

An extra ordinary meeting will be held at 7pm on 4th August 2022, next Full Council Meeting will be held on 7.30pm on 15th September 2022.

Meeting closed at 9.35pm.