

Great Wilbraham Parish Council

Minutes of the Meeting of Great Wilbraham Parish Council

Held Thursday 17th March 2022 7.30pm at the Wilbrahams' Memorial Hall

- Present:** Sally Ramus (Chair), Claire Jackman, Alister McFarquhar, Christine Page, Sam Dhaliwal and Roddy Tippen (arrived late at 8.00pm),
County & District Councillors C Daunton, J Williams and G Cone
The Clerk, Natalie Mulvey and four members of the public were in attendance.
- 21-22/130 To receive and approve apologies for absence – None**
- 21-22/131 Declarations of interest and dispensations**
- (a) To receive declarations of interest from Councillors on items on the agenda – None
(b) To receive written requests for dispensations for disclosable pecuniary interests – None
(c) To grant any requests for dispensation as appropriate – None
- 21-22/132 Open Forum for Public Participation (10mins)**
A resident responsible for leading the COVID-19 community response presented her thoughts on how the community could respond to the Ukraine crisis. A full discussion took place including what the District and County Councils were working on along with the experience they had gained supporting other refugees. The Parish Council offered their support and suggested that residents let them know what they could do help.
- 21-22/133 To sign and approve minutes - Minutes of the meeting held on 11th January 2022 were proposed by S Dhaliwal seconded by C Jackman and RESOLVED by a unanimous vote to be a true record of events and were duly signed by the Chairman.**
Minutes of the meeting held on 17th February 2022 were proposed by S Dhaliwal seconded by C Jackman and RESOLVED by a unanimous vote to be a true record of events and were duly signed by the Chairman.
- 21-22/134 To report Parish Council election arrangements –** The clerk reported information on the election had been included on the leaflet recently distributed. The official notice will be put up in the village website and noticeboard on 28th March. The clerk offered to take completed nomination forms to SCDC on 31st March 2022. However, individuals can deliver their own nominations in person between 31st March and 5th April.
Meeting closed 8.19pm
- 21-22/135 To discuss re-opening of the Carpenters Arms, with a presentation by Henry Fairbanks (COO of Chestnut Group) and George Talbot (General Manager of the property).** S Ramus introduced H Fairbanks and G Talbot who gave an update on progress and talked through future plans for the Carpenters Arms. They reported there had been a strong response to their soft opening events offered to residents. S Ramus highlighted some of the complaints received from residents affected by the build, and concern about future parking on the road. H Fairbanks explained they understood and are keen to address concerns and be an active part of the community. C Daunton highlighted the blind corner and asked for reassurance that there will be an effort to keep cars from parking on the bend.
Meeting opened 8.32pm
- 21-22/136 To discuss arrangements for Wilbrahams website and Warbler –** S Ramus requested a meeting be arranged with the editors of the Warbler and the people involved in the management of the website. This is just to keep abreast of how both are working to fit the expectations, as overviews have not been held for a while. It was suggested the invitation be extended to LW&SMB Parish Council to join the meetings.
- 21-22/137 Matters arising / Chairman's correspondence / Clerk's report –** For information only
S Ramus reported the sad news of the passing of Chris Ascroft, Derek Fabb, and Keith Precious, who were all very highly regarded members of the community. They will be missed, and

everyone's thoughts are with their family and friends.

21-22/138 County & District Councillors report & questions

- (a) District Councillors Report - Cllr G Cone provided a full written report; a copy will be added to the Wilbrahams website. Cllr J Williams provided a full written report; a copy will be added to the Wilbrahams website.
- (b) County Councillors Report - Cllr C Daunton provided a full written report; a copy will be added to the Wilbrahams website. Cllr C Daunton highlighted the Local Flood Risk Management Strategy and work completed on the highways in Great Wilbraham. It was reported that a request had been received for a disabled parking space in Church Close.

21-22/139 To report submission of LHI application on 31st January 2022 – S Ramus reported that TWG had kindly prepared the report and presented the application to the committee on 31st January. It is hoped a result may be received by mid-April. Councillors would like to thank the TWG members for their work on this. The PFHI will be looked at again when the result is known.

21-22/140 To discuss highways matters including 20s Plenty scheme – S Dhaliwal gave his thoughts on the 20s Plenty scheme. Cllr C Daunton explained that the County Council is still forming its position on the subject, it was hoped a decision would be reached by July. S Dhaliwal felt it was important to get a view from residents as an important part of the discussion to enable the Parish Council to act quickly when possible. A discussion took place on how to move forward on the discussion with residents. S Ramus suggested that the topic be included on the Annual Parish Meeting agenda to hear the views of residents. Footpaths in Angle End and Church Street have been resurfaced and siding out of various footpaths has also been completed.

21-22/141 Planning and tree applications

(a) Tree Applications (to undertake work on trees situated in a conservation area)

- i) 22/0207/TTPO 2 Station Road T1 Walnut - Reduce crown by 2-3m to reduce load on over-extended limbs and reduce risk of further branch failure
Great Wilbraham

The Parish Council has no objections.

(b) To report on Six Oaks Renewable Energy Park – The clerk circulated information including dates on the public exhibitions for the proposed Six Oaks Renewable Energy Park. Residents will be invited by the applicants to an exhibition being held on Monday 28th March 1pm to 8pm in the Wilbrahams' Memorial Hall. Cllr J Williams pointed out that no S106 money will be received from the Solar Farm.

(c) To report CCC S116 Stopping Up Plan – 53 High Street, Great Wilbraham – S Ramus confirmed that the Parish Council had already approved this application, involving the purchase of some highways land which had been used as garden for over 40 years as part of a public house.

(d) To report Planning Application - Wilbraham Chalk Pit PTL:00657000002614 – The clerk circulated confirmation received that the new owners of the Wilbraham Chalk Pit would be submitting two applications. J Williams highlighted the outstanding issue around infilling. It is hoped that outstanding enforcement actions will be resolved.

21-22/142 Finance

Total funds as of 28th February: £48,544.34 **This includes S106 funds:** £1,918.73
Current account balance: £35,417.44 **Savings account:** £13,126.90

(a) To review Parish Council calendar / Action Plan – The clerk advised that actions on the calendar were up to date except for the write up of the asset walk. The walk had been completed but the report needed to be finalised.

(b) Minutes of Finance Committee Meeting 17th February – For information only

(b) To approve payments of:

- i) Natalie Mulvey – Clerk Salary January £293.85
- ii) Natalie Mulvey – Clerk Salary February £293.85

iii)	Clerk Salary – Inland Revenue November & December	£146.80
iv)	OPUS Energy invoices 21/12/2021 - 20/01/2022	£15.75
v)	OPUS Energy invoices 21/01/2022 – 17/02/2022	£13.82
vi)	CGM Invoice 243901	£230.30
vii)	CGM Invoice 243900	£238.68
viii)	CGM Invoice 243899	£59.54
ix)	CGM Invoice 243898	£56.30
x)	CGM Invoice 245932	£168.00
xi)	CGM Invoice 245931	£552.00
xii)	CGM Invoice 245930	£1032.00
xiii)	Natalie Mulvey Expenses	£88.76
xiv)	CAPALC 3252 – C Page Councillor Training	£75.00
xv)	Watch-the-Dot Ltd Inv. 5513 SSL (08/02/22 – 07/02/23)	£24.00
xvi)	Burwell Print Centre 21471 Warbler Winter 2021	£348.17
xvii)	Memorial Hall Trustee – Grant application Scoreboard	£3000.00
xviii)	Memorial Hall Trustee – Grant application Trees	£300.00
xix)	Starboard Systems Ltd Scribe Accounts INV-2632	£345.60
xx)	CAPALC Affiliation Fee Invoice to 31 st March 2023	£293.38
xxi)	CAPALC DPO Membership Scheme to 31 st March 2023	£50.00
xxii)	Little Wilbraham & Six Mile Bottom Parish Council – 1/3	£279.33

Warbler Receipts

It was proposed by S Dhaliwal seconded by C Jackman and unanimously RESOLVED to approve the payments as listed.

(c) To approve receipts of:

i)	Caroline Bird – Allotment	£20.00
ii)	NS&I Interest (01/01/2021 – 31/12/2021)	£1.31
iii)	PA J J A B A SW – Warbler receipt	£27.00
iv)	McCubbin Robert – Warbler receipt	£64.00
v)	Claire Jackman – Warbler receipt	£108.00
vi)	Woodland Wishes – Warbler receipt	£108.00
vii)	PRE Heating – Warbler receipt	£64.00
viii)	Laura Alboni – Warbler receipt	£27.00
ix)	Wheelie Fresh Bin Ltd – Warbler receipt	£64.00

(d) To approve Parish Cemetery rules, regulations, and charges - The clerk presented the rules, regulation and fees that had been reviewed and recommended by the Finance Committee. It was proposed by R Tippen, seconded by C Jackman and unanimously RESOLVED that the new rules, regulations and fees be adopted.

(e) To approve Parish Risk Strategy and Assessment - The clerk presented the GWPC risk assessments that had been reviewed and recommended by the Finance Committee. It was proposed by R Tippen, seconded by C Jackman and unanimously RESOLVED that risk strategy and assessments be adopted.

(f) To discuss the Celebrating Her Majesty The Queen’s Platinum Jubilee including commemorative gifts for under 16s – C Page gave an update on the commemorative gift, all agreed that the design presented was excellent. Members agreed to propose purchase of a bench and the clerk will apply for the Jubilee funding.

(g) To discuss village maintenance costs – C Jackman talked members through a quote received from Natural Trees.

It was proposed by C Jackman, seconded by R Tippen and unanimously RESOLVED to accept the quotation in the sum of £4570(+VAT) from The Natural Tree Ltd for arboricultural services around the village.

C Jackman advised that she as contacting CGM about some work not finished on the sidings.

S Ramus reported an email had been received from a resident raising concerns over tall Conifers and trees around the allotments. A meeting has been arranged to discuss this with the owner of the trees.

(h) To receive funding and expenditure requests – None

21-22/143 Reports from working parties

(a) Parish Cemetery & Community Orchard – C Jackman advised there was nothing to report. The Well-brahams have been planting more fruit trees.

(b) Community Cohesion & Well-being (Well-brahams) – S Ramus reported the group has been successful in receiving grants and their coffee mornings had been well attended. Moving forward the group are discussing youth provision in the village and looking into offering mindfulness sessions.

(c) Wilbraham's Environmental Group – R Tippen reported on the successful informative meeting he attended where the group had invited speakers covering topics from methane, carbon footprint and biodiversity.

(d) Memorial Hall – S Ramus advised that the trustees are discussing arranging a Jubilee lunch on Sunday 5th June which will encompass all three villages. They have requested some funding to support this activity. It was proposed by R Tippen, seconded by C Page and unanimously RESOLVED to approve funding, subject to satisfactory receipt of a grant application, up to the sum of £300.

21-22/144 To discuss Annual Parish Meeting arrangements – Members discussed agenda items for the annual parish meeting. Cllr C Daunton confirmed a member of the LA Highway Team was able to attend and it was suggested that the topic of cycle paths be included. All agreed to submit ideas to the chair for consideration.

21-22/145 To receive update on Gigabit Broadband – S Dhaliwal gave an update on progress, the company have been working hard to get everyone who had requested installed by 31st March.

21-22/146 To discuss annual parish inspection report – The clerk reported that the asset walk had taken place and she was preparing the written report.

21-22/147 To discuss and agree village areas of responsibility – It was agreed that this be reviewed when the new council has been appointed in May.

21-22/148 To discuss dog fouling signage – S Ramus advised that a request for more dog fouling signage around the village had been received. Members agreed to review the situation and report back to the next meeting.

21-22/149 Current actions outstanding – None

21-22/150 Matters for future consideration - None

21-22/151 Dates of next meetings

21st April (APM Annual Parish Meeting) and 19th May (Annual Parish Council Meeting)

21-22/152 Agenda items for next meeting

Any business and payments, to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

There being no further business the meeting closed at 10.01pm.