

# GREAT WILBRAHAM PARISH COUNCIL

Parish Clerk – Mrs Natalie Mulvey

18 Orchard Road, Melbourn, Nr Royston, SG8 6HL

Tel: 07887 813702 Email: [clerkGW@wilbrahams.co.uk](mailto:clerkGW@wilbrahams.co.uk)

Website: [www.wilbrahams.co.uk](http://www.wilbrahams.co.uk)

---

## AGENDA

Notice of full meeting: Full Council

Venue: Wilbrahams' Memorial Hall

Date: Tuesday 17<sup>th</sup> March 2022

Time: 7.30pm

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to the public (including press).

Mrs Natalie Mulvey – Clerk to Parish Council  
10<sup>th</sup> March 2022

Members: 6 Quorum: 3

**21-22/130 To receive and approve apologies for absence**

**21-22/131 Declarations of interest and dispensations**

- (a) To receive declarations of interest from Councillors on items on the agenda
- (b) To receive written requests for dispensations for disclosable pecuniary interests
- (c) To grant any requests for dispensation as appropriate

**21-22/132 Open Forum for Public Participation (10mins)**

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

**21-22/133 To sign and approve minutes** of the meetings held on 11<sup>th</sup> January 2022 and 17<sup>th</sup> February 2022

**21-22/134 To report Parish Council election arrangements**

**21-22/135 To discuss re-opening of the Carpenters Arms, with a presentation by Henry Fairbanks (COO of Chestnut Group) and George Talbot (General Manager of the property).**

**21-22/136 To discuss arrangements for Wilbrahams website and Warbler**

**21-22/137 Matters arising / Chairman's correspondence / Clerk's report** – For information only

**21-22/138 County & District Councillors report & questions**

- (a) District Councillors Report
- (b) County Councillors Report

**21-22/139 To report submission of LHI application on 31<sup>st</sup> January 2022**

**21-22/140 To discuss Highways matters including 20 is Plenty scheme**

**21-22/141 Planning and tree applications**

**(a) Tree Applications (to undertake work on trees situated in a conservation area)**

- i) 22/0207/TTPO 2 Station Road T1 Walnut - Reduce crown by 2-3m to reduce load on over-extended limbs and reduce risk of further branch failure  
Great Wilbraham

**(b) To report on Six Oaks Renewable Energy Park**

**(c) To report CCC S116 Stopping Up Plan – 53 High Street, Great Wilbraham**

**(d) To report Planning Application - Wilbraham Chalk Pit PTL:0065700002614**

**21-22/142 Finance**

<b>Total funds as of 31<sup>st</sup> February:</b>	<b>£48,544.34</b>	<b>This includes S106 funds:</b>	<b>£1,918.73</b>
<b>Current account balance:</b>	<b>£35,417.44</b>	<b>Savings account:</b>	<b>£13,126.90</b>

- (a) **To review Parish Council calendar / Action Plan**
- (b) **Minutes of Finance Committee Meeting 17<sup>th</sup> February – For information only**
- (b) **To approve payments of:**
- |        |  |          |
|--------|--|----------|
| i)     | Natalie Mulvey – Clerk Salary January                                    | £293.85  |
| ii)    | Natalie Mulvey – Clerk Salary February                                   | £293.85  |
| iii)   | Clerk Salary – Inland Revenue November & December                        | £146.80  |
| iv)    | OPUS Energy invoices 21/12/2021 - 20/01/2022                             | £15.75   |
| v)     | OPUS Energy invoices 21/01/2022 – 17/02/2022                             | £13.82   |
| vi)    | CGM Invoice 243901   | £230.30  |
| vii)   | CGM Invoice 243900   | £238.68  |
| viii)  | CGM Invoice 243899   | £59.54   |
| ix)    | CGM Invoice 243898   | £56.30   |
| x)     | CGM Invoice 245932   | £168.00  |
| xi)    | CGM Invoice 245931   | £552.00  |
| xii)   | CGM Invoice 245930   | £1032.00 |
| xiii)  | Natalie Mulvey Expenses  | £88.76   |
| xiv)   | CAPALC 3252 – C Page Councillor Training                                 | £75.00   |
| xv)    | Watch-the-Dot Ltd Inv. 5513 SSL (08/02/22 – 07/02/23)                    | £24.00   |
| xvi)   | Burwell Print Centre 21471 Warbler Winter 2021                           | £348.17  |
| xvii)  | Memorial Hall Trustee – Grant application Scoreboard                     | £3000.00 |
| xviii) | Memorial Hall Trustee – Grant application Trees                          | £300.00  |
| xix)   | Starboard Systems Ltd Scribe Accounts INV-2632                           | £345.60  |
| xx)    | CAPALC Affiliation Fee Invoice to 31 <sup>st</sup> March 2023            | £293.38  |
| xxi)   | CAPALC DPO Membership Scheme to 31 <sup>st</sup> March 2023              | £50.00   |
| xxii)  | Little Wilbraham & Six Mile Bottom Parish Council – 1/3 Warbler Receipts | £279.33  |
- (c) **To approve receipts of:**
- |       |   |         |
|-------|---|---------|
| i)    | Caroline Bird – Allotment               | £20.00  |
| ii)   | NS&I Interest (01/01/2021 – 31/12/2021) | £1.31   |
| iii)  | PA J J A B A SW – Warbler receipt       | £27.00  |
| iv)   | McCubbin Robert – Warbler receipt       | £64.00  |
| v)    | Claire Jackman – Warbler receipt        | £108.00 |
| vi)   | Woodland Wishes – Warbler receipt       | £108.00 |
| vii)  | PRE Heating – Warbler receipt           | £64.00  |
| viii) | Laura Alboni – Warbler receipt          | £27.00  |
| ix)   | Wheelie Fresh Bin Ltd – Warbler receipt | £64.00  |
- (d) To approve Parish Cemetery rules, regulations, and charges
- (e) To approve Parish Risk Strategy and Assessment
- (f) To discuss the Celebrating Her Majesty The Queen’s Platinum Jubilee including commemorative gifts for under 16s
- (g) To discuss village maintenance costs
- (h) To receive funding and expenditure requests.

**21-22/143 Reports from working parties**

- (a) **Parish Cemetery & Community Orchard – C Jackman**
- (b) **Community Cohesion & Well-being (Well-brahams)**
- (c) **Wilbraham’s Environmental Group**
- (d) **Memorial Hall – S Ramus**

**21-22/144 To discuss Annual Parish Meeting arrangements**

**21-22/145 To receive update on Gigabit Broadband**

**21-22/146 To discuss annual parish inspection report**

**21-22/147 To discuss and agree village areas of responsibility**

**21-22/148 To discuss dog fouling signage**

**21-22/149 Current actions outstanding**

**21-22/150 Matters for future consideration**

**21-22/151 Dates of next meetings**

21<sup>st</sup> April (APM Annual Parish Meeting) and 19<sup>th</sup> May (Annual Parish Council Meeting)

**21-22/152 Agenda items for next meeting**

Any business and payments, to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.