

# Great Wilbraham Parish Council

## Minutes of the Meeting of Great Wilbraham Parish Council

Held Thursday 24<sup>th</sup> January 2019 7.30pm at the Wilbrahams' Memorial Hall

- Present:** Stephen Bartlett (Chair), Sally Ramus, Chris Hanson, Betty Fulford and Alister McFarquhar. South Cambs District Councillors Graham Cone and Claire Daunton. County Councillor John Williams.  
The Clerk, Natalie Mulvey and two members of the public were in attendance.
- 18-19/108 To receive and approve apologies for absence** – Apologies had been received from C Jackman and R Tippen which were accepted.
- 18-19/109 Declarations of interest and dispensations**
- (a) To receive declarations of interest from councillors on items on the agenda – None
  - (b) To receive written requests for dispensations for disclosable pecuniary interests – None
  - (c) To grant any requests for dispensation as appropriate – None
- 18-19/110 Open Forum for Public Participation (10mins)** – None
- 18-19/111 To sign and approve minutes** – Minutes of the meeting held on 22<sup>nd</sup> November 2018 were proposed by B Fulford seconded by S Ramus and RESOLVED by a unanimous vote to be a true record of events and were duly signed by the Chairman. Minutes of the meeting held on 3<sup>rd</sup> January were proposed by B Fulford seconded by S Ramus and RESOLVED by a unanimous vote to be a true record of events and were duly signed by the Chairman.
- 18-19/112 Matters arising / Chairman's correspondence / Clerk's report** – The Clerk reported that an email had been received from a resident complaining about dog fouling in Toft Lane. The Clerk was asked to investigate putting up signs to act as a deterrent and to investigate the possibility of a new dog bin being installed on the highway near the resident's house.
- 18-19/113 County & District Councillors Report & Questions**
- (a) District Councillors' Report - G Cone provided a full written report; a copy will be added to the Wilbrahams website. G Cone advised that he was pleased to see the Council launch its toolkit to help Parish Councils and resident groups tackle loneliness. The toolkit provides a wide range of projects that are taking place across South Cambridgeshire and advice on how they got started; how they were funded and who helped with advice and guidance.  
C Daunton provided a full written report; a copy will be added to the Wilbrahams website. C Daunton reminded members of the Housing Strategy, 2018-2022: consultation which finishes on Friday 25<sup>th</sup> January. C Daunton advised that a joint consultation document 'Statement of Community Involvement' is due for release by the City and South Cambs in relation to planning. Parish Councils are encouraged to consider and respond to the document, as soon as it is released (early/mid-February). All members thanked both District Councillors for their informative and detailed reports.
  - (b) County Councillor's Report – J Williams provided a full written report; a copy will be added to the Wilbrahams website. J Williams reported on the consultation for the budget plans of Cambridgeshire & Peterborough combined authority. J Williams advised that the Mayor's bus review had been published. £2m will be allocated to the rural bus service, but there is no confirmation on whether the 18-bus service will continue. Direct response transport for villages was one of the recommendations.
- 18-19/114 Update on:**
- (a) To discuss traffic / parking in the Lanes and Angle End near to the school – S Bartlett reported that signs produced by the children of Great Wilbraham Primary School had

been put up around the school. S Bartlett advised that he met with the Headteacher who reported that the parking issue seemed to have subsided. J Williams agreed to meet with Nicola Burdon to discuss the request for a quotation for the new traffic sign by the school.

- (b) EV charging points workshop – A McFarquhar reported on a workshop he attended organised by the County Council regarding a government initiative for ‘on street EV charging points.’ The purpose of the workshop was to make Parish Councils aware of government grant funding available for the installation of Electric Vehicle On-Street Residential Charge-points. Cambridgeshire County Council wish to co-ordinate, advise and encourage PCs to make grant applications so that the provision of EV charge-points is increased in rural areas. Members agreed that it is not something they would be pursuing at the present time.

#### 18-19/115 Reports from working parties

- (a) **Speeding Awareness Campaign** – A McFarquhar presented his report along with speeding data recorded at Station Road Mast L1THS between 10<sup>th</sup> December 2018 and 22<sup>nd</sup> January 2019. A McFarquhar raised his concerns over whether the results gave a true reflection or whether the device was changing driver behaviour. A McFarquhar talked members through the next stage of the campaign.

*Meeting closed 8.25pm*

A discussion took place on the focus of the campaign, new sites for the device and the possibility of a 20mph zone in the village.

*Th Meeting opened 8.46pm*

- (b) **Parish Cemetery** – S Bartlett reported that the Parish Cemetery was in a reasonable state of repair, a hedge cut would be arranged shortly. S Bartlett advised he was pleased with the growth and condition of the Orchard trees.
- (c) **Community Cohesion & Well-being** – S Bartlett advised that the Well-Brahams had organised a talk by Sam Thorogood ‘Create a moment for YOU & recharge your relationship with yourself and others’ in the village on Wednesday 6<sup>th</sup> February.
- (d) **Memorial Hall** – S Ramus reported that the playground project had received £500 from the Church for the recreation ground, however, they had been unsuccessful with a large grant funding application. A new youth club will be starting in March led by the Well-brahams MH group. S Bartlett asked how much the Memorial Hall had raised through its fundraising activities.

ACTION: S RAMUS

#### 18-19/116 Planning and Tree Applications

- (a) **Results of planning applications** – for information only

- i) S/0248/17/CM Wilbraham Chalk Pit, Mill Road, Great Wilbraham, Cambridge, CB21 4HH Section 73A planning application to continue the development of the extraction of chalk without compliance with condition 21 (fuel storage and refuelling facilities including impervious bunding) of the First Periodic Review of Minerals Permission Planning permission reference S/02267/12/CM (of planning permissions S/01377/97/CM and S/01538/06/CM).

- Withdrawn by applicant 17<sup>th</sup> December 2018

- (b) To report on the Planning Meeting with SCDC held on 24<sup>th</sup> January – S Bartlett advised that he and S Ramus met with a Councillor C Daunton and a SCDC planning officer. Both

had found the meeting helpful and informative. J Williams offered to send S Ramus a new organisation structure of the planning department.

- (c) To report on the proposed building plot at 18 High Street – S Bartlett reported that the Parish Council were trying to establish who owns the ransom strip around this land.

ACTION: S BARTLETT

- (d) To discuss new South Cambs and City housing strategy document, 'Homes for the Future' consultation – Members discussed the option of either sending individual responses or a one from the Parish Council. It was agreed by a majority vote that a response be submitted by the Parish Council. S Bartlett and S Ramus agreed to prepare the response along the lines discussed at the meeting.

**18-19/117 Finance**

**Total funds as of 28<sup>th</sup> December:** £58,848.46    **This includes S106 funds:** £12,918.73

**Current account balance:** £71,807.67    **Savings account:** £12,835.26

- (a) **To review Parish Council Calendar** – The Clerk presented an updated calendar.

- (b) **To review budget and set the precept for 2019-20** – The Clerk circulated the latest budget report and members agreed that there was no significant change and the precept agreed of £26,460 should be submitted to South Cambs District Council.

ACTION: CLERK

- (c) **To approve payments of:**

|       |   |         |
|-------|---|---------|
| i)    | Burwell Print Centre – 16269                    | £378.17 |
| ii)   | Well-brahams MH &WB Group – Grant funding       | £300.00 |
| iii)  | Watch the Dot Ltd – 3497                        | £350.00 |
| iv)   | United Trust Bank – Charges October – December  | £18.00  |
| v)    | Natalie Mulvey – Clerk Salary November          | £266.85 |
| vi)   | Natalie Mulvey – Clerk Salary December          | £266.65 |
| vii)  | Clerk Salary Inland Revenue November & December | £133.40 |
| viii) | CGM Invoice – 218165                            | £174.00 |
| ix)   | CGM Invoice – 217250                            | £158.30 |
| x)    | CGM Invoice – 215903                            | £210.59 |
| xi)   | CGM Invoice – 218165                            | £174.00 |

It was proposed by S Bartlett, seconded B Fulford and unanimously RESOLVED, except for the CGM invoices (which are still under discussion), to approve the payments as listed.

- (d) **To report payments received:**

|      |   |         |
|------|---|---------|
| i)   | Beaumont's Butchers – Warbler receipt           | £40.00  |
| ii)  | Chapel Dental – Warbler receipt                 | £15.00  |
| iii) | Woodland Wishes – Warbler receipt               | £25.00  |
| iv)  | Carpenters Arms – Warbler receipt               | £25.00  |
| v)   | Dawling Ltd – FMQ (J&J Drake) – Warbler receipt | £25.00  |
| vi)  | I Barham – Allotment rent                       | £11.00  |
| vii) | My Village Handyman Limited – Warbler receipt   | £160.00 |

- (e) **To receive funding and expenditure requests.**

- i) To discuss request for funding for Bikeability cycle training in schools from the local authority – Members agreed that they supported the concept in principle. The Clerk was asked to investigate if and how they could support the request.

ACTION: CLERK

- (f) **To discuss and approve Parish Cemetery rules & procedures and fees** – Members agreed to discuss and finalise these documents at the next Finance Meeting.

ACTION: CLERK

**18-19/118** To discuss agenda for the APM – S Bartlett agreed to circulate a draft agenda. All agreed that the speed awareness campaign should be included.

ACTION: CLERK

**18-19/119** Current actions outstanding

Cemetery rules, regulations and fees.

Review maintenance of the defibrillator – batteries and spare pads.

**18-19/120** Matters for future consideration

Parish Emergency Plan

**18-19/121** Dates of next meetings

24<sup>th</sup> January 2019, 21<sup>st</sup> March 2019, 18<sup>th</sup> April (APM Annual Parish Meeting) and 16<sup>th</sup> May (Annual Parish Council Meeting)

**18-19/122** Agenda items for next meeting

Any business and payments, to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

There being no further business the meeting closed at 10.08pm.