

Great Wilbraham Parish Council

Minutes of the Meeting of Great Wilbraham Parish Council
Held Thursday July 20th, 2017, 7.30pm at the Wilbrahams' Memorial Hall

- Present:** Stephen Bartlett (Chair), Sally Ramus, Joy Bray, Roddy Tippen and Clare Jackman (arrived at 7.59pm)
County Councillor John Williams and South Cambs District Councillor Robert Turner
The Clerk, Natalie Mulvey and two members of the public were in attendance.
- 17-18/31 To receive and approve apologies for absence** - Apologies had been received from P Davis which had been accepted.
- 17-18/32 Co-option of Parish Councillor** – One application had been received. Members voted and Chris Hanson was co-opted as a Parish Councillor.
- 17-18/33 Declarations of interest and dispensations**
- (a) To receive declarations of interest from Councillors on items on the agenda – None
 - (b) To receive written requests for dispensations for disclosable pecuniary interests – None
 - (c) To grant any requests for dispensation as appropriate – None
- 17-18/34 Open Forum for Public Participation (10mins)** – Nothing was raised. The Chairman apologised for the delay in the minutes being added to the noticeboard.
- 17-18/35 To sign and approve minutes** – Minutes of the meeting held on 15th June were proposed by J Bray seconded by S Ramus and RESOLVED by a unanimous vote to be a true record of events and were duly signed by the Chairman.
- 17-18/36 Matters arising / Chairman's correspondence / Clerk's report** – For information only
S Bartlett advised that a letter of resignation had been received from P Davis. P Davis had offered to continue to support the Parish Council by maintaining the Wilbrahams Website. P Davis was also happy to still look over the Book Exchange. S Bartlett felt clarification was needed on what support the Memorial Hall Trustees were seeking following the comments at the last meeting. Members agreed all the efforts of the Parish Council supported the village. S Bartlett advised that since the last meeting he had been in touch with Wadlow Wind Farm Community Fund to establish what was required to support an application for traffic calming measures. S Ramus agreed to liaise with a member of the public to move this project forward. S Bartlett reported that he and R Tippen would be meeting with Mark Deas (of ACRE) to discuss a new affordable housing survey; they would report back to the full council along with proposed survey for discussion.
S Bartlett confirmed that he had received correspondence from a member of the public questioning who was responsible for property damage caused by large vehicle driving on the highway, S Bartlett advised he would be responding when he had done further investigation. S Bartlett reported that he had also received a letter querying what action had been taken following the meeting to discuss a letter received at APM 2016. S Bartlett felt there had been some misunderstanding about the purpose of this meeting and would respond.
- 17-18/37 County & District Councillors Report & Questions**
- (a) District Councillor's Report – Robert Turner reported that he had been in discussion with Little Wilbraham Parish Council regarding the traffic problems. R Turner understood that they would be in contact with Great Wilbraham Parish Council to ensure there is some joined up thinking as the traffic and any measures put in place would affect both villages. R Turner reported that the Local Plan hearings are near to

completion. Items considered are transport, joint omission sites and site visits.

- (b) County Councillor's Report – John Williams reported that the Greenways consultation has started on a proposed high-quality route for cyclists and walkers between Fulbourn and Cambridge city centre via Cherry Hinton and Romsey. The aim is to increase local cycling as a means of tackling congestion and promoting the health benefits of cycling and walking. J Williams advised that the budget is now allocated and any proposal regarding the Wilbrahams would not be considered until the second stage, it was thought that this would not be until 2019.

J Williams advised that over the summer Cambridgeshire County Council is asking for views on closing over half of its Children's Centres to save £1 million including the one that serves the Wilbrahams. www.cambridgeshire.gov.uk/residents/children-and-families/children-s-centres/children-s-centres-consultation/. S Bartlett agreed to circulate a suggested response.

Whippet Coaches the company that runs the subsidized No. 18 route between Cambridge and Newmarket via Teversham, Fulbourn, the Wilbrahams and Six Mile Bottom has given notice that it will give up the County Council contract at the end of August. The County Council has retendered the route but what happens next largely depends on the response from other bus operators.

ACTION: S BARTLETT

Members wished to thank both R Turner and J Williams for their continued support.

17-18/38

To discuss cycle way project – presentation by R McCubbin

The meeting closed at 20.22pm

S Bartlett introduced Robert McCubbin who was working on a cycle path project. R McCubbin who lives in Little Wilbraham has used the cycle paths in the area for some years and reported on all the difficulties with cycling in the local area. He explained that the project started when he wrote an article for the Warbler and following the response received, submitted a further report to the Cambridge Independent Newspaper. R McCubbin felt that most people were supportive but believed the group needed a focus. R McCubbin presented a map of possible routes, which he considers could be used as part of the Greenways project. R McCubbin is now a member of Little Wilbraham Parish Council. R Turner and J Williams agreed that they would support the project. S Bartlett asked J Williams what information would be needed to ensure that the Wilbrahams could benefit for funds in Greenways 2. J Williams advised one of the biggest barriers was negotiating rights of way with landowners. Members took part in a full discussion on the opportunities and difficulties. R Turner offered to arrange a meeting with R McCubbin, J Williams and Mike Davis CCC. R Turner reinforced the importance of the Parish Council and residents responding to the greenway consultation. Members all agreed that they were in support of the project and asked for R McCubbin to keep them up to date with progress.

The meeting opened at 20.57pm

17-18/39

Finance

Total funds as of 28th June:	£64,986.32	This includes S106 funds:	£10,418.73
Current account balance:	£52,211.26	Savings account:	£12,775.06

(a) Review Parish Council Calendar

(b) To approve payments of:

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| i) | Watch the dot ltd – 2597 | £105.00 |
| ii) | Natalie Mulvey – Clerk Salary May | £266.85 |

iii)	Natalie Mulvey – Clerk Salary June	£348.85
iv)	Clerk Salary – Inland Revenue May & Jun	£153.80
v)	Grant to Wilbrahams’ Memorial Hall – New Mower	£10,000.00
vi)	CGM – Angle End & Verges – 206421	£578.40
vii)	CGM – Angle End & Verges – 206420	£867.60
viii)	CGM – Cemetery – 206417	£204.00
ix)	Unity Trust Bank Charges – Apr, May & June	£18.00
x)	CGM – Cemetery – 205264	£210.59
xi)	Keep Britain Tidy – 113386	£300.00

With the exception of invoice No. 206421 (agenda item vi) which the Clerk was asked to query with the contractor. It was proposed by S Bartlett, seconded by R Tippen and unanimously RESOLVED to approve the payments as listed.

(c) To report payments received:

i)	SCDC Receipt S106 funds S/2015/14/FL Land R/O 18 The Lanes	£12,232.50
ii)	Robert McCubbin – Warbler receipt	£15.00
iii)	White Mitchell – Warbler receipt	£50.00
iv)	Great Wilbraham Store – Warbler receipt	£80.00

- (d) To receive funding and expenditure requests** – The Clerk confirmed that the order for the glowing eye dog fouling posters had been placed and payment approved. It was proposed by J Bray, seconded by S Bartlett and unanimously RESOLVE to approve the purchase of the child friendly dog poo fairy posters at a cost of £45.

ACTION: CLERK

- (e) To agree the appropriate level of insurance is held by the Parish Council** – R Tippen reported that he had reviewed the AON insurance policy and confirmed the policy was specifically for Parish Councils. Members agreed that insurance policy sufficiently met the needs of the Parish Council.

17-18/40 Parish Lands, Assets & Environment

- (a) To discuss parish cemetery rules & regulations** – The Clerk reported that there were some issues on the current regulations. S Ramus agreed to review the regulations with the Clerk. S Bartlett reported that the Parish Council had been approached a member of the public asking if they would be considered for a plot at the Parish Cemetery. Members agreed that as the request had come from someone with a clear connection to the village they would be considered for a plot provided one was available at the time needed.

ACTION: CLERK/S RAMUS

- (b) To discuss allotments and requested improvements** – The Clerk had approached a contractor to obtain a quotation for the work needed around the village. The Clerk was asked to present a quotation for presentation at the September meeting for consideration.

ACTION: CLERK

17-18/41 Planning and Tree Applications

(a) Planning applications

i)	S-2190-17-FL	1 Mill Road, Great Wilbraham, CB21 5JW	James Beaumont	Proposed single storey extension to front of existing Bungalow, replacement of all windows and doors, rendering to all existing and new external walls and internal alterations.
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- Members agreed to support the proposal. Near neighbours have no objections.

(b) Planning applications – For information

- i) S-1754-17-LB Crossways, 13 High Mr Robert Reinststate staircase to loft.
Street, Great Wilbraham, White Strengthen loft floor and roof
CB21 5JD structure. Form bathroom at
east side of loft.

- Members agreed that they had no recommendation for the application.

(c) Results of planning applications – for information only

- i) S-1040-17-FL Rear of, 29 Frog End, GRN Ltd New Garage
Great Wilbraham, CB21
5JB

- SCDC grants permission subject to planning conditions 26th May 2017

(d) Tree Applications (to undertake work on trees situated in a conservation area) – For information

- i) S-1690-17-TC 18 High Street, Great Prigmore Corsican Pine in rear garden -
Wilbraham, Top and fell to ground level

- Members agreed a no objection recommendation for the tree application.

- ii) S-1778-17-TP 21, Temple End, Great Sylvia T1: Remove Cherry tree, T2:
Wilbraham, CB21 5JF Newman Pollard a Horse Chestnut at
Garden 3m, T3: Pollard an Elm at 3m.
Design

- Members agreed a no objection recommendation for the tree application.

- iii) S-1867-17-TC 48 High Street, Great Paul Remove a horse chestnut and
Wilbraham Lambton a red leaved prunus.

- Members agreed a no objection recommendation for the tree application.

17-18/42

Highways

- (a) To receive highways report** – S Bartlett reported that he met with Evan Laughlin of Highways, who reported additional funds were available to clear the cemetery ditch as part of the drainage improvement work. He hoped to meet with LWPC to discuss the suggestions, provided the meeting room was available, and members asked the Clerk to invite LW&SMB Parish Council to a highways meeting at 7.30pm on 7th September to discuss highway issues including traffic calming measures and the issue of large vehicles travelling through the villages.

ACTION: CLERK

17-18/43

Reports from working parties

(a) Community

- i) Memorial Hall – S Ramus reported that the recent barn dance had been an enormous success. S Bartlett raised his concern over the fact that all the Memorial Hall events seemed to be for fundraising for the hall. S Ramus believed consideration would be given by the Trustees to support non-profitable events and that the funds raised are to improve the facilities for the community. S Ramus advised that a group had been established to raise funds to improve the recreation ground play equipment. All agreed that the play area gate required a better closing mechanism. There will be an Autumn Food and Craft Fair on Saturday 30th September 12-4pm, and another Christmas party in December.
- ii) Parish Cemetery – S Bartlett reported that he had inspected the cemetery

ditch and this will be cleared later this year as part of the Church Street/Angle End drainage project. J Bray requested the S Bartlett have a look at Orchard trees as it had been reported that work was needed to support their growth.

ACTION: S BARTLETT

- iii) Community Cohesion & Well-being – J Bray advised that the walks for health had started and she was working on the list of village activities to be added to the website. J Bray reported that Robert Turner was holding a fundraising event on 29 July for the Wellbraham's, the MHFA group in the village. The aim is for them to be able to put on free wellbeing and mental health education events in the village.

(b) Communication

- i) Website & Dropbox Electronic Filing – the website redevelopment work is underway

17-18/44 Current actions outstanding

Review of Parish Cemetery Rules & Regulations

17-18/45 Matters for future consideration

17-18/46 Proposed dates and venue of next meetings

14th September 2017, 16th November 2017, 18th January 2018, 15th March 2018, 26th April (APM Annual Parish Meeting) and 17th May (Annual Parish Council Meeting)

17-18/47 Agenda items for next meeting

Any business and payments, to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

There being no further business the meeting closed at 9.50pm.