

GREAT WILBRAHAM PARISH COUNCIL

Parish Clerk – Mrs Natalie Mulvey

18 Orchard Road, Melbourn, Nr Royston, SG8 6HL

Tel: 07887 813702 Email: clerkGW@wilbrahams.co.uk

Parish Chairman – Mr Stephen Bartlett

14 High Street, Great Wilbraham, Cambridge, CB21 5TS

Tel: 01223 881096 Email: chairGW@wilbrahams.co.uk

Website: www.wilbrahams.co.uk

AGENDA

Notice of full meeting: Full Council

Venue: Wilbrahams' Memorial Hall

Date: Thursday 16th March 2017

Time: 7.30pm

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to the public (including press).

Mrs Natalie Mulvey – Clerk to Parish Council
9th March 2017

Members: 7 Quorum: 3

16-17/118 To receive and approve apologies for absence

16-17/119 Declarations of interest and dispensations

- (a) To receive declarations of interest from councillors on items on the agenda
- (b) To receive written requests for dispensations for disclosable pecuniary interests
- (c) To grant any requests for dispensation as appropriate

16-17/120 To receive letter of resignation from Parish Councillor

16-17/121 Open Forum for Public Participation (10mins)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

16-17/122 To sign and approve minutes – of the meeting held on 19th January 2017.

16-17/123 Matters arising / Chairman's correspondence / Clerk's report – For information only

16-17/124 County & District Councillors Report & Questions

- (a) District Councillors Report – Robert Turner
- (b) County Councillors Report – John Williams

16-17/125 Finance

Total funds as of 28th February: £55,730.20 **This includes S106 funds:** £10,686.23

Current account balance: £42,955.14 **Savings account:** £12,775.06

(a) Review Parish Council Calendar

(b) To approve payments of:

- i) Public Works Loan ½ Year Repayment (3) £2364.76
- ii) St Nicholas Anglican Church – Grant funding £1,000.00
- iii) Tower Mint Ltd – 20905 £56.82
- iv) CCC – Street Lighting Energy – Inv. 10715339 £365.94
- v) Open Spaces Society – Annual Membership 01/12/16 £45.00

| | | |
|-------|---|---------|
| vi) | Natalie Mulvey – Clerk Salary January | £266.85 |
| vii) | Natalie Mulvey – Clerk Salary February | £406.27 |
| viii) | Clerk Salary – Inland Revenue January & February | £168.20 |
| ix) | Clerk Administration Expenses | £224.45 |
| x) | Web Cambridge Ltd – Invoice INV-0102 | £75.00 |
| xi) | Burwell Community Print Centre Ltd – 17956 | £363.60 |
| xii) | J Bray – Christmas Party Expenses | £95.81 |
| xiii) | Donation in lieu of Annual Return – Wilbraham Youth Group | £100.00 |

(c) To report payments received:

| | | |
|------|--|--------|
| i) | NS&I Interest – 1 st Jan 16 – 31 st Dec 16 | £76.30 |
| ii) | Ernest Doe & Sons – Warbler Receipt (30/12) | £40.00 |
| iii) | FMQ – Dawling Ltd – Warbler Receipt | £25.00 |
| iv) | Ernest Doe & Sons – Warbler Receipt (31/1) | £40.00 |
| v) | C Coen – Allotment | £18.00 |

(d) To receive funding and expenditure requests

(e) Minutes of Finance Committee Meeting 9th February – For information only

(f) To approve new GWPC Financial Regulations

(g) To approve closure of Santander Bank Account

(h) To discuss routine maintenance at Angle End and village verges

(i) Development of Land Rear of R/O 18 The Lanes, Great Wilbraham – S/3035/14/FL Payment of Public Open Space Contribution

16-17/126 Parish Lands, Assets & Environment

(a) Health & Safety Report

(b) Public Acre Field – Parish Land by the bridge by the road between Great Wilbraham & Fulbourn

(c) To discuss dog fouling – J Bray

16-17/127 Planning and Tree Applications

(a) Planning applications

| | | | | |
|------|--------------|--|-----------------------|---|
| i) | S/0289/17/FL | 25, Frog End, Great Wilbraham, Cambridge, Cambridgeshire, CB21 5JB | Graham Burton | Refurbishment and first floor extension of existing house. Demolition and reconstruction and extension of adjoining garage building. Work approved by planning permission S/0753/16/FL and has started on site. |
| ii) | S/0360/17/VC | Land formerly known as 22, Frog End, Great Wilbraham | Mrs Caroline Bird | Variation of condition 1 (approved plans) of planning permission S/1658/15/FL |
| iii) | S/0683/17/FL | 15, Station Road, Great Wilbraham, CB21 5JA | Mr Alister McFarquhar | Demolition of existing garage and construction of new garage/workshop and boundary wall. |
| iv) | S/0684/17/LB | 15, Station Road, Great Wilbraham, CB21 5JA | Mr Alister McFarquhar | Demolition of existing garage and construction of new garage/workshop and boundary wall. |

(b) Planning applications – For information

- i) S/0285/17/DC Baptist Chapel, Angle Mrs Clair Discharge of conditions 5
End, Great Wilbraham, Jackman (materials), 6 (details of
CB21 5JG glazing, windows and door), 7
(Hard and soft landscaping), 9
(Boundary treatment) and 15
(Traffic management plan) of
planning permission
S/2508/16/VC.

(c) Results of planning applications – for information only

- i) S/2644/16/FL Rear of 29 Frog End, GRN Ltd New Bungalow
Great Wilbraham, CB21
5JB

- SCDC grants permission subject to planning conditions 1st February 2017

(d) Tree Applications (to undertake work on trees situated in a conservation area) – For information only

- i) S/0148/17/TC 52, Angle End, Great Mr Richard Tree 1 American black walnut
Wilbraham, CB21 5JG Morley Tree 2 Conifer Propose to
remove both trees as they are
unsuitable for their locations
and have a significant
negative effect on my garden
and of my neighbours garden.
I do not wish to replant on
the same site but will plant
fruit trees at the bottom of
the garden.

- Members agreed a no objection recommendation for the tree application.

- ii) S/0310/17/TC 12, Church Street, Great Mr Henry Walnut . 30% crown
Wilbraham, CB21 5JQ Chandler reduction . Crown lift .
Coppice climbing vine This
reduction is to match the
adjacent side of the walnut
tree on the neighbouring
side.

- Members agreed a no objection recommendation for the tree application.

(e) To discuss change of use of the car garage to craft workshop and possible house

16-17/128 Highways

- (a) To receive Highways Report – S Bartlett**

16-17/129 Reports from working parties

(a) Community

- i) Memorial Hall – S Ramus
- ii) Parish Cemetery – S Bartlett
- iii) Community Cohesion – J Bray

(b) Communication

- i) Website & Dropbox Electronic Filing – P Davis

16-17/130 Clerk's Performance Appraisal

16-17/131 Annual Parish Meeting

16-17/132 Neighbourhood Watch

16-17/133 Affordable Housing

16-17/134 Current actions outstanding

16-17/135 Matters for future consideration

16-17/136 Proposed dates and venue of next meetings

20th April (APM Annual Parish Meeting) and 18th May (Annual Parish Council Meeting)

16-17/137 Agenda items for next meeting

Any business and payments, to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.