

GREAT WILBRAHAM PARISH COUNCIL

Parish Clerk – Mrs Natalie Mulvey

18 Orchard Road, Melbourn, Nr Royston, SG8 6HL

Tel: 07887 813702 Email: clerkGW@wilbrahams.co.uk

Parish Chairman – Mr Stephen Bartlett

14 High Street, Great Wilbraham, Cambridge, CB21 5TS

Tel: 01223 881096 Email: chairGW@wilbrahams.co.uk

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AGENDA

Notice of full meeting: Full Council

Venue: Wilbrahams' Memorial Hall

Date: Thursday 17th November 2016

Time: 7.30pm

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to the public (including press).

Mrs Natalie Mulvey – Clerk to Parish Council
10th November 2016

Members: 7 Quorum: 3

16-17/79 To receive and approve apologies for absence

16-17/80 Declarations of interest and dispensations

- (a) To receive declarations of interest from councillors on items on the agenda
- (b) To receive written requests for dispensations for disclosable pecuniary interests
- (c) To grant any requests for dispensation as appropriate -

16-17/81 Open Forum for Public Participation and Wilbraham's Youth Group Presentation (20mins)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

16-17/82 To sign and approve minutes – of the meetings held on 15th September 2016, 11th October 2016 and 9th November 2016.

16-17/83 Matters arising / Chairman's correspondence / Clerk's report – For information only

16-17/84 County & District Councillors Report & Questions

- (a) District Councillors Report – Robert Turner
- (b) County Councillors Report – John Williams

16-17/85 Finance

Total funds as of 28th October: £61,458.53 **This includes S106 funds:** £10,686.23

Current account balance: £48,759.77 **Savings account:** £12,698.76

(a) Review Parish Council Calendar

(b) To approve payments of:

- i) PKF Littlejohn LLP – Annual Return £480.00
- ii) Burwell Print – 17551 – Autumn 2016 Warbler £363.60
- iii) United Trust Bank Charge – June 2016 £18.00
- iv) CGM Group – October – Invoice 201746 £241.00
- v) CGM Group – September – Invoice 201543 £241.00
- vi) K Isaaks – Smartwheelie – Invoice 161101.1 £70.00

vii)	N Start – Parish Cemetery – 30 th July – 31 st October	£286.00
viii)	J Ingram – Parish Cemetery – Clearance 31 st October	£112.00
ix)	Natalie Mulvey – Clerk Salary September	£266.65
x)	Natalie Mulvey – Clerk Salary October	£266.85
xi)	Clerk Salary – Inland Revenue September & October	£133.40

(c) To report payments received:

i)	Meadow Primary School – Warbler Receipt	£15.00
ii)	Bottisham Dental – Warbler Receipt	£25.00
iii)	Helen Clarke – Warbler Receipt	£25.00
iv)	PIMS – Warbler Receipt	£40.00
v)	Wheelie Fresh Bins	£15.00
vi)	David Crowther – Allotment Fee	£10.00
vii)	Brian Purkiss – Allotment Fee	£18.00
viii)	Hazel Patten – Allotment Fee	£18.00
ix)	Nigel Start – Allotment Fee	£18.00
x)	Fran & Clive Ellis – Allotment Fee	£10.00
xi)	J, J & A Paul – Land Rent	£157.00
xii)	SCDC Precept (1/2)	£11,000.00
xiii)	AJ& PA Deller – Allotment Fee	£10.00
xiv)	Hawk Mill Farms – Parish Land Rent	£763.47
xv)	TH Tree Surgery – Warbler Receipt	£75.00
xvi)	J E M Baysham – Warbler Receipt	£40.00
xvii)	The Carpenters Arms – Warbler Receipt	£25.00
xviii)	Ernest Doe – Warbler Receipt	£40.00
xix)	Mark Lockley – Allotment Fee	£10.00
xx)	Claire Jackman – Defibrillator Donation	£500.00
xxi)	J&J Drake – Warbler Receipt	£25.00
xxii)	Cooper Barnes Ltd – Warbler Receipt	£40.00
xxiii)	Beaumont Butchers -Warbler Receipt	£40.00

(d) To receive funding and expenditure requests

(e) Certified Annual Return – For information only

(f) Minutes of Finance Committee Meeting 11th October 2016 – For information only

(g) Budget Review & Setting of Precept – Report R Tippen

16-17/86 To review and adopt Standing Orders

16-17/87 Parish Lands, Assets & Environment

(a) Parish land and rent agreement update

16-17/88 Highways

(a) To receive Highways Report – S Bartlett

16-17/89 Planning and Tree Applications

(a) Planning information and responses from the planning department

(b) Planning enforcement complaint – S/1658/15/FL

(c) Results of planning applications – for information only

S/2258/16/DC	57, Frog End, Great Wilbraham, Cambridge, CB21 5JB	Simon Gusterson	Discharge of Condition 3 of application S/2189/14/LB which states that the listed outbuilding shall be fully recorded before and during
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works by means of photographic survey. Copies of the final, completed survey shall be submitted to the Local Planning Authority and the County Records Office within one year of the completion of works.

- SCDC grants permission subject to planning conditions 20th October 2016

(d) Tree Applications (to undertake work on trees situated in a conservation area)

S/2990/16/TC 33 High Street, Great Mr Johnson Fell one Sycamore Tree
Wilbraham

16-17/90 Reports from working parties

(a) Community

- i) Memorial Hall – S Ramus
- ii) Parish Cemetery – S Bartlett
- iii) Community Cohesion – J Bray

(b) Communication

- i) Website & Dropbox Electronic Filing – P Davis

16-17/91 Affordable Housing

16-17/92 Neighbourhood Watch

16-17/93 Current actions outstanding

16-17/94 Matters for future consideration

16-17/95 Proposed dates and venue of next meetings

19th January 2017, 16th March 2017, 20th April (APM Annual Parish Meeting) and 18th May (Annual Parish Council Meeting)

16-17/96 Agenda items for next meeting

Any business and payments, to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.