

Little Wilbraham & Six Mile Bottom Parish Council

MINUTES of the Parish Council Meeting 2016/4 held in St John's Church, Little Wilbraham at 7.30pm on Wednesday 7 September 2016

Present: PCllrs C Tebbit, P Lambton, D Humphrey, A Stead, G Clifford, CCllr J Williams, DCllr R Turner, J Bramwell, E Brunner, A Carter, C Ashwell, R Chennells, I Clifford, A Liddell, J Liddell, S Lee, D Lee, D Bramwell (Parish Clerk)

16/100: Open Forum

i).J and A Liddell explained that large heavy transport vehicles were constantly using Wilbraham Road, Six Mile Bottom which was making the road very dangerous. It was also making it intolerable for residents who had to put up with the noise, fumes and revving of engines every day from this heavy traffic. This road was being used as a rat-run by vehicles going to and from the Camgrain and DOCRA sites close to the A11 when these sites could be reached by using the main roads. Cllr J Williams suggested contacting CCC Highways Department to enquire about the weight limit restrictions on Wilbraham Road and to find out if the current lorry use could be reviewed. The Parish Council will write to the Highways department.

ii).C Daunton's email dated 31 August 2016 thanked P Lambton for suggesting improvement works to Church Green; requested that nettles and growth on the Wells Farm site be cleared by the owners; a survey of all village households to ask opinions on a range of village issues. A survey had been carried out in the recent past and a review of the Parish Plans' recommendations was suggested for discussion at the next Parish Council meeting.

16/101: Apologies for Absence: DJ Lomas, C Daunton

16/102: Minutes of previous PC meetings held on 11 May 2016 & 20 July 2016 signed by C Tebbit.

16/103: Parish Councillors vote by co-option: 1 vacancy in SMB Ward; 1 vacancy in LW Ward

Candidates for Little Wilbraham Ward: E Brunner, AP Carter, DJ Lomas (absent due to holiday)

Candidates for Six Mile Bottom Ward: C Ashworth, R Chennells

Each applicant present was asked to give a brief talk on why they would like to be a Parish Councillor.

Following which, the current Parish Councillors voted for R Chennells to represent SMB Ward and E Brunner to represent LW Ward. The remaining applicants were thanked for their interest.

16/104: The following Parish Councillors signed the Declaration of Acceptance of Office Book:

E Brunner and R Chennells signed their acceptance also A Stead (due to absence at 11 May 2016 meeting).

16/105: Election of Chairman and Vice Chairman: C Tebbit stood down as Chairman and Parish Councillor which left another vacancy for the Little Wilbraham Ward to be advertised. The Parish Clerk confirmed that the new vacancy would be advertised as before on the website and emailed to residents.

The current and newly co-opted Parish Councillors voted for Paul Lambton as Chairman and David Humphrey as Vice Chairman. P Lambton then took the chair and thanked C Tebbit and J Bramwell for all the work they had done over the years for the Parish Council.

16/106: Declarations of Interest: None

16/107: County Councillor's Report: CCllr J Williams reported that, following responses from SMB residents, the County Council had objected to the closure of the Westley Road Network Rail crossing due to there being no reasonable alternative. The closing date for next year's Local Highway Initiative Scheme was 30 November 2016. Due to Boundary Commission recommendations, he will, in future, be representing Fulbourn Division which includes Teversham, Little Wilbraham, Six Mile Bottom, Great Wilbraham, Teversham, Stow cum Quy, Horningsea and half of Fen Ditton.

16/108: District Councillor's Report: DCllr R Turner thanked C Tebbit for his work as Parish Councillor and Chairman and congratulated P Lambton on his new role as Chairman. He explained that, following the Boundary Commission's recommendations, the current 57 District Councillors would be reduced to 45 as from the 2018 elections and his new patch would cover the Wilbrahams, Six Mile Bottom, Horningsea, Fen Ditton, Teversham and Fulbourn.

16/109: Minutes of Planning Meeting 23 August 2016: for Applications S/1982/16/PA Wells Farm, LW and S/2140/16/FL 11 London Road, SMB were approved by P Lambton.

16/110: Affordable Housing in Little Wilbraham: Following the Housing Needs Survey carried out in August 2014, Hastoe Housing had been invited by the Parish Council in 2015 to look at suitable sites for affordable housing in Little Wilbraham. Ulrike Maccariello had contacted Quy Estates who were concerned about how the right to buy impact could affect affordable housing. Planners had been negative about the Wells Farm site.

DCllr R Turner explained that currently Green Belt surrounded Little Wilbraham and some of Six Mile Bottom. Currently not more than two dwellings could be built within the development framework and not more than 8 dwellings could be built on brownfield sites. In order to meet the current housing needs based on the 2014 Housing Needs Survey, it was agreed that a Housing Officer from SCDC should meet the Parish Council.

16/111: Proposed Hill Development at Six Mile Bottom: Bidwells had invited Parish Councillors and SMB Residents to Hill's offices in Ickleton to discuss their proposed housing development. Cllr G Clifford had spoken to some residents in SMB and no-one wanted to go to Ickleton. To date, no Planning Application had been submitted by Hill for this scheme. Hill and Bidwell could be invited to the next Parish Council meeting.

16/112: Six Mile Bottom Sports & Social Club: It was agreed that until this private club resolved its financial footing, ie if the club folded, assets could be shared amongst committee members, there could be no funding given by the Parish Council.

16/113: Anglia Railway Level Crossings at C30 Westley Road & C29 Cassells: A public meeting had been arranged on the 8 September 2016, 2pm-7pm at Hughes Hall, University of Cambridge, Wollaston Road, Cambridge CB1 2EW.

16/114: Faster Broadband Coverage Update (Little Wilbraham): 7.30pm Public Meeting had been arranged for 20 September 2016 at St John's Church. Noelle Godfrey from Connecting Cambridgeshire and Carolyn Nicholson from BT had been invited to attend along with all residents from Little Wilbraham.

16/115: Church Green, LW: P Lambton was progressing quotations to carry out the improvement works to the grassed area and erection of the two new Notice Boards for Little Wilbraham and Six Mile Bottom.

16/116: Parish Grass Maintenance Contract: The Parish Clerk contacted Clare Fullwood, Parish Clerk at Bottisham bottisham@tiscali.co.uk; who explained that Bottisham PC also used CGM but, for next year, they may ask East Cambs District Council for a price to cut the grass in Bottisham. Parish Clerk was asked to circulate original document from previous contractor to Parish Councillors.

16/117: Recreation Ground & Allotments (Little Wilbraham): This was not discussed.

16/118: Manor Close – Car Parking (Little Wilbraham): Lynne Roberts, Housing Services Officer was contacted on 28 July 2016 to ask if SCDC could provide more car parking space in Manor Close. 7 or 8 years ago, SCDC Property Services Team looked into the viability of creating extra parking on the green areas in Manor Close but actual number of extra spaces that could be achieved in proportion to cost did not make it viable. She agreed to send a request to SCDC's Planned Maintenance Team to consider extra parking spaces although there had already been 18 other parking schemes across South Cambs DC requested. She, nor anyone else, could restrict the number of vehicles a household could keep, or stop any legal vehicles from parking in an area regardless of who the owner was. Cllr J Williams explained that drivers who had been parking on the corner at the bottom of Manor Close had been asked by a PCSO not to park there in future as it was difficult for the bus to turn around at the High Street bus stop.

16/119: New Village Notice Boards (Little Wilbraham and Six Mile Bottom): Due for delivery on 19 September 2016. It was agreed that the new Notice Board for Little Wilbraham could be installed on the green area near to the High Street bus stop; where the Whippet bus timetable could be placed as well as Parish Notices.

16/120: Dog Fouling Signs & Dog Waste Bin (Little Wilbraham & Six Mile Bottom): All 12 signs ordered had now been installed; 10 in Little Wilbraham and 2 in Six Mile Bottom. It was agreed that 4 more signs would be ordered. It was noted that dog excrement was being left in Fen Road and Mill Road, Little Wilbraham whilst human excrement had been found in the lay-by in Six Mile Bottom. CCllr J Williams agreed to provide

contact details to the Parish Clerk in order that a new dog waste bin could be ordered and installed in Primrose Farm Road, Little Wilbraham.

16/121: BT Consultation to remove red Telephone Box in the High Street, LW: As the number of calls from this telephone box in the last 12 months had been zero, it was agreed that the Parish Council could adopt it for £1. The current equipment would be removed by BT. D Humphrey agreed to look into options on how the box could be used in the future. A suggestion to put a defibrillator for emergencies into the telephone box would be looked into. Closing date for responses to Kathryn Hawkes at SCDC was 10 October 2016 also, if adoption was confirmed: email <http://business.bt.com/phone-services/payphone-services/adopt-a-kiosk/>.

16/122: War Memorial in Six Mile Bottom: G Clifford had contacted Chris Reynolds at the War Memorial Trust. He had confirmed that any works carried out to the memorial would receive 75% towards the cost with the remaining 25% from the Parish Council. G Clifford suggested that this project could be funded using S106 money and also suggested that the Wilbrahams' Gardening Club could be involved in advising on landscaping around the memorial. G Clifford agreed to find out the costs for this project.

16/123: Heavy Transport vehicles using Wilbraham Road, Six Mile Bottom: see 16/100 Open Forum

16/124: Website: 'Who Are We' section: D Humphrey agreed to organise each of the Parish Councillors to write up to 50 words and provide a small picture to be put on the website.

16/125: Parish Governance Procedures: The 2016 Standing Orders for the Parish Council had been sent to all current Parish Councillors and would be sent to the co-opted parish councillors.

16/126: Annual Budgets 2016-17 & 2017-18: S106 ring fenced contribution of £3617.42 for SMB needed to be allocated.

16/127: Cheques for Signature: None

16/128: Authorised Signatories: The bank mandate was read by all Parish Councillors at the meeting and agreed by all. As authorised signatories, P Lambton, D Humphrey, G Clifford agreed to complete and sign the bank form to be returned to the bank.

16/129: Village Audits for SMB led by G Clifford & LW led by P Lambton: Not discussed.

16/130: Transparency Fund: The Parish Clerk had successfully applied for a grant of £520.00 to purchase a computer, software and scanner for the use of the Parish Council. It was agreed that the new Parish Clerk would be asked to purchase these items on behalf of the Parish Council.

16/131: Parish Clerk Vacancy from 1 October 2016: Advertised on the website and in the September 2016 Autumn Warbler magazine. One request for more details had been received but no further response. It was agreed that CAPALC would be asked to circulate the job advert.

16.132: To agree dates for 2017 Parish Council Meetings: P Lambton circulated a meeting schedule to all Parish Councillors present.

16/133: Next Parish Council Meeting: 6 December 2016 at 7.30pm at St John's Church, LW

16/134: Close of Meeting: 10.10 pm

Signed _____ (Chair) Date _____

LITTLE WILBRAHAM & SIX MILE BOTTOM PARISH COUNCIL