

Little Wilbraham & Six Mile Bottom Parish Council

MINUTES of the Parish Council Meeting 2016/3 held in St John's Church, Little Wilbraham at 7.30pm on Wednesday 20 July 2016

Present: PCllrs C Tebbit (Acting Chair), P Lambton, A Stead, J Bramwell, G Clifford, CCllr J Williams, D Lee, S Lee, C Daunton, I Clifford, B Windsor, J O'Dell, R Child, C Ashworth, M Gardener, 3 residents from SMB, D Bramwell (Parish Clerk)

16/060: Open Forum

SMB Proposed Development: I.Clifford said no-one in Six Mile Bottom was in favour of Hill's proposed new build development scheme; this was confirmed by Six Mile Bottom residents at this meeting. It was also confirmed that, in principle, the Parish Council had been in favour of the proposed scheme. However, there were now new Parish Councillors following the May 2016 election. It was acknowledged that residents in Six Mile Bottom needed to be kept informed of any progress on this proposed scheme. Flyers had been delivered by Hill to all houses in SMB prior to the public consultation on the 24 May 2016 where 45 people had attended the consultation and had been invited to write down their comments. Following the public consultation, Hill's draft plans had been put on the Wilbrahams' website. CCllr J Williams explained that, as the proposed development was not in green belt, Government planning guidance for a sustainable development meant that there would need to be a strong case not to give planning permission.

16/061: Apologies for Absence: PCllr D Humphrey, CCllr R Turner

16/062: Minutes of previous PC meeting 2016/2C held on 11 May 2016: It was agreed, at the request of P Lambton and G Clifford, that 'Village Audits' would be added to these draft minutes. The amended Minutes would be signed by the Chairman at the 7 September 2016 Parish Council Meeting.

16/063: Vacancy by Co-option for SMB Ward: Following P Addecott's decision to resign, it was agreed that this vacancy would be advertised on the Wilbrahams' website and G Clifford agreed to put up posters in Six Mile Bottom.

16/064: New Parish Councillors Signing in Declaration of Acceptance of Office Book: This should take place at the next Parish Council Meeting on the 7 September 2016.

16/065: Election of Chairman & Vice Chairman: It was agreed that this should take place at the next Parish Council Meeting on the 7 September 2016.

16/066: Declarations of Interest: None

16/067: County Councillor's Report & Electoral Review Arrangements for SCDC:

i)CCllr J Williams explained he was against the Cambridgeshire & Peterborough Devolution proposal where powers would be passed down and funding on transport, housing, skills and planning to an elected Mayor supported by a combined authority. This would mean 6 layers of government in South Cambs; ie Parish Council, District Council, County Council, City Deal Board, Combined Authority and Mayor. Gillian Beasley had been confirmed as joint Chief Executive for Cambs. County Council and Peterborough City Council. The Greater Cambridge City Deal Board would be consulting over the summer on a scheme to tackle congestion in the City involving automatic number plate recognition cameras, workplace parking levy to provide funding for more bus services and a city-wide Controlled Parking Zone; they had also agreed to take forward all 5 cross-city cycling schemes with a doubling of the budget from £4 million to £8 million.

ii) Bottisham Village College would be submitting a planning application to East Cambs. District Council to enlarge BVC to enable a 10 form entry as opposed to their current 7 form entry. The application would include removal of the mobiles, new dining hall, classrooms and improved access for school buses.

16/068: District Councillor's Report: DCllr R Turner's report explained that if devolution between combined Cambridgeshire and Peterborough authorities took place, there would be £100m available for affordable housing; SCDC had voted to approve this. At the October 2016 full council meeting, a resolution would be put forward to appoint a Mayor to cover the area. There would be two Mayors; one for Cambridgeshire and Peterborough and one for Norfolk and Suffolk. The Mayors were due to be elected in May 2017 on the same day as the County Council election. The Cambridgeshire Mayor would be supported by existing staff. £600m would be used for investing in infrastructure over 30 years of £20m each year – this was also approved by the District Council. The public would be asked to comment as part of the consultation process. Extra money would be available from Central Government for apprenticeships and training.

16/069: Greater Cambridge City Deal: Letter received from Francis Burkett, SCDC's Portfolio Holder for Greater Cambridge City Deal (GCCD): requesting Parish Councils to identify hubs of 1-2 acre sites in local villages, suitable for cars and cycles to park with good bus access to enable local people to use. Also views required to ensure South Cambridgeshire residents do benefit from any proposals that work equally for South Cambs as well as Cambridge City.

16/070: Cambridgeshire & Peterborough Devolution Deal: Gareth Bell, SCDC email 8 July 2016: public consultation launched to gather views on a proposed Cambridgeshire & Peterborough Devolution Deal which would cover the whole of East Anglia.

Visit www.scams.gov.uk/devolution or www.cambridgeshire.gov.uk/devolution/survey

16/071: Proposed Hill Development at Six Mile Bottom: 45 people attended the public consultation event on the 24 May 2016 at the Sports & Social Club. Currently, Planning Officers were not able to support the current scheme due to unsustainability of the location. Planning Consultants felt that, with improvements to infrastructure secured as S106 commitment, the Inspector could have a different view. Improvements could include increased bus frequency, school bus provision, bus stop improvements, pedestrian links and footway improvements.

16/072: Six Mile Bottom Sports & Social Club: G Wood was trying to raise funds for internal decorations, furniture, repairs to main door and had recently received £1,500 from SCDC Community Fund towards the cost of re-upholstering existing fitted furniture to meet current fire regulations. The Acting Chairman believed that the Club needed help with their current rules to change their articles or structure. They could still open another bank account as a separation from their existing two accounts so that, if the Club closed, this money would not be distributed amongst the Committee members.

16/073: Broadband and Mobile Coverage (Little Wilbraham): Meeting with Noelle Godfrey, Connecting Cambridgeshire and new BT Project Manager for Cambridgeshire, Carolyn Nicholson confirmed for Monday, 19 September 2016 at 7.30pm at St John's Church, Little Wilbraham. All residents had been invited to attend. A Stead agreed to look into a voucher system in order that the six premises highlighted by BT, who would not be able to benefit from the use of the proposed upgrade, may be able to use an alternative service.

16/074: The Pits, Little Wilbraham: Drop boxes had been installed and 15 rabbits had been caught. It was confirmed that the grass would be cut towards the end of 2016.

16/075: Church Green, Little Wilbraham: The Parochial Church Council had been consulted and agreed that work proposed by P Lambton could be carried out on the Church Green. The work

would involve fitting wooden posts, green rubber grass reinforcing matting and re-seeding and should control the entrance and exit of vehicles onto the Green and help to keep the Green in a better condition. The extent of the proposed works would be displayed on the Notice Board and on the Website prior to work commencing.

16/076: Parish Grass Maintenance: Currently, there were 7 cuts per year; monthly from April until September and an October cut for The Pits. Marcus Glover, Operations Manager at CGM had supplied a Maintenance Schedule for this year's grass cutting which had been circulated to all Parish Councillors. It was noted that GWPC use the same contractor. The Parish Clerk was asked to enquire which contractor was used by Bottisham PC. G Clifford suggested that the grass around the War Memorial in Six Mile Bottom should be cut every one and a half weeks.

16/077: Recreation Ground & Allotments (Little Wilbraham): P Lambton now rented the whole of Allotment 5 since J Torode gave it up.

16/078: ROSPA 2016 Play Equipment: Report from ROSPA circulated to all Parish Councillors and a shorter report from the Parish Clerk highlighting the findings: 2 items noted: Cycle Track (13) High Risk – no start/finish section; Goal Posts – (8) Medium Risk. Overall risk rating High could be reduced if the following works were undertaken: If cycle track no longer used: level bumps and make good grass area; bird droppings need to be removed from play equipment; consider sign near entrance to Recreation Ground and provide fencing with gate around play equipment to reduce risk of dogs going into this area. This item would be included as part of the audit for Little Wilbraham.

16/079: Local Bus Services 18 (Newmarket), 17 (Cambridge) & 115 (Addenbrookes): Bus routes still running: Whippet No. 18 & 115; Stagecoach No. 17. Cllr J Williams confirmed that the Newmarket bus (18) was safe for another year.

16/080: Manor Close – Car Parking (Little Wilbraham): Following several complaints received from residents in Manor Close, the Parish Clerk was asked to contact Lynne Roberts, Housing Officer at SCDC to ask if they could provide more parking spaces at the top of Manor Close. A. Stead suggested putting double yellow lines at the bottom of Manor Close onto the High Street.

16/081: Village Notice Boards (Little Wilbraham & Six Mile Bottom): The purchase of 2 new Notice Boards was agreed and awaiting confirmation of order and price. SCDC Community Chest confirmed £1,000 towards costs. Exact position of each Notice Board to be agreed prior to installation. The existing shared Notice Board with the PCC on Church Green, Little Wilbraham was showing signs of wear due to being made of softwood and one of the posts being rotten. Discussion took place on who had responsibility for this notice board; D Lee, Treasurer of the PCC explained that ultimately it would be the PCC's responsibility.

16/082: Dog Fouling Signs & Dog Waste Bin (Little Wilbraham): SCDC do not provide dog fouling signs. P Lambton agreed to look for suitable signs; 10 for Little Wilbraham and 2 for Six Mile Bottom; to be ordered by the Parish Clerk and installed by P Lambton. The cost for the re-location of the dog waste bin from Church Green to Primrose Farm Road (near Hole in Wall); was awaited from SCDC.

16/083: Website: 'Who Are We' section: P Lambton suggested that each Parish Councillor should provide a small head shot photograph with 50-60 words written by each Parish Councillor about themselves to be put onto the Wilbrahams' website. D Humphrey would co-ordinate this.

16/084: Code of Conduct for Parish Councillors: Had been sent to all Parish Councillors and put on the Wilbrahams' website.

16/085: Standing Orders: Latest copy received from NALC: Parish Clerk to amend, where appropriate, and circulate to all Parish Councillors prior to being adopted by the Parish Council.

16/086: Annual Budgets 2016-17 for Approval: Copy circulated to all. General funds available at year end 2015-16 was £18,951. Within the revised budget, £5,000.00 had been put into Village Projects for 2 Notice boards, Dog fouling signs and Church Green upgrade. Also, following village audits to be carried out led by P Lambton in Little Wilbraham and G Clifford in Six Mile Bottom, there could be more items identified. It was noted that items identified in Six Mile Bottom would be appropriate for using the S106 money of £3,617.

16/087: Cheques for Signature: None.

16/088: Authorised Signatories: It was agreed that the following Parish Councillors: C Tebbit, P Lambton, A Stead, G Clifford would be authorised signatories for banking purposes.

16/089: Planning Applications: 45-47 High Street, LW Ref: S/1336/16FL: Extensions to house – No objections from Parish Councillors.

16/090: Tree Applications: The Bell House, Rectory Farm Rd, LW Ref: CA335: Several trees to be pruned in garden – No objections from Parish Councillors.

16/091: Damaged Trees: Tony Gardiner's email requested information on ownership of a line of chestnut trees planted on the right-hand side of the Wilbraham to Bottisham Road. The Parish Clerk was asked to contact the Parish Clerk at Bottisham PC to find out who had planted these trees which had been damaged by poor maintenance and motor vehicle accidents.

16/092: MP Lucy Frazer Informal Drop-in Meeting at the Memorial Hall, Great Wilbraham on 2 August 2016 from 6.30pm to 7.30pm: Information emailed to LW residents and Parish Councillors and put on the website, inviting all residents to attend.

16/093: Audits to be carried out at Six Mile Bottom and Little Wilbraham: G Clifford to arrange audit with residents and Parish Councillors living in SMB and P Lambton and C Tebbit to arrange audit with residents and Parish Councillors living in Little Wilbraham.

16/094: Working Parties: SMB Audit: G Clifford; LW Audit: P Lambton, C Tebbit

16/095: Next Parish Council Meetings in 2016: Wednesday 7 September and Tuesday 6 December at 7.30pm at St John's Church, Little Wilbraham

16/096: Close of Meeting: 10.45pm

Signed _____ (Chair)

Date _____ LITTLE WILBRAHAM & SIX MILE BOTTOM PARISH COUNCIL