

Great Wilbraham Parish Council

Minutes of the Meeting of Great Wilbraham Parish Council Held Thursday March 17th 2016, 7.30pm at the Little Wilbraham Church

Present: John Beadsmoore (Chair), Sally Ramus, Roddy Tippen, Patricia Davis, Edna Ingrey and Stephen Bartlett, Joy Bray
County Councillor John Williams and South Cambs District Councillor Robert Turner
The Clerk, Natalie Mulvey and six members of the public were in attendance.

15-16/90 To receive and approve apologies for absence – None

15-16/91 Declarations of interest and dispensations

(a) To receive declarations of interest from Councillors on items on the agenda – None

(b) To receive written requests for dispensations for disclosable pecuniary interests – None

(c) To grant any requests for dispensation as appropriate – None

15-16/92 **Open Forum for Public Participation (10mins)**

A member of the public raised the problems residents were encountering with the village broadband and telecommunications and presented a log of complaints which showed the scale of the problem. It was requested that the Parish Council see what they could do to support residents with this issue. The problems were believed to have been caused by poor infrastructure and in particular a faulty cable between the box and the exchange. S Bartlett agreed to investigate.

A resident complained that verges along Mill Road, Station Road and the Lanes had been damaged by what appeared to be large vehicles. J Beadsmoore reported that this had been caused by a broken down vehicle and he had contacted the company asking them to repair the damage but no action had been taken.

A member of the Parish asked for clarification on what had happened to the Frog End application. J Beadsmoore advised that no information had been withheld from the public and this would be covered later on the agenda.

15-16/93 **To sign and approve minutes** – Minutes of the meetings held on 14th January 2016 and 2nd March 2016 were proposed by J Beadsmoore, seconded by S Ramus and RESOLVED by a unanimous vote to be a true record of events and were duly signed by the Chairman.

15-16/94 **Matters arising / Clerks report** – The Clerk reported that she was in contact with SCDC as the scheduled mid-February sweep had not taken place. In addition, contact had been made with Nicola Burdon to establish the date of the next gully cleanse. J Williams advised that gullies were no longer cleansed annually. Cleaning would only take place if there was a problem and a request was made.

7.53 P Davis left the meeting.

15-16/95 **County & District Councillors Report & Business**

(a) District Councillors Report – Robert Turner reported that the local plan had been revised after a long process and would go to full council next week. A £5 increase had been agreed in the budget set a couple of weeks ago for a band D property.

(b) County Councillors Report – John Williams reported that as the Council had not used its ability to raise council tax by a further 1.9% a further £5million will need to be found on top of the £41 million already cut from next year's budget. If it is not taken from Council reserves, there will need to be cuts to front line services.

The Boundary Commission has published its final proposal for new county council division. Great Wilbraham will remain in the Fulbourn division.

7.57PM Returned to the meeting.

15-16/96 **Finance**

Total funds as of 28th February: £50,889.70 **This includes S106 funds:** £5,162.85

Current account balance: £38,285.47 **Savings account:** £12,604.23

(a) To approve payments of:

i)	Ian G Fordham – Application of weedkiller	£84.00
ii)	Littleport Parish Council – Cemetery Training Seminar	£30.00
iii)	My Village Handyman – 9004	£866.00
iv)	Nigel Start – Parish Cemetery	£176.00
v)	Mr J Ingram – Parish Cemetery	£112.00
vi)	Burwell Print – Warbler Spring -2016 17106	£367.20
vii)	Scribe 2000 Ltd – Invoice 1605/220/1 – 01/05/2016	£234.00
viii)	Balfour Beatty Living Places Limited – IN_26019 -	£1438.02
ix)	Memorial Hall – Social Club Room Hire (3)	£33.00
x)	Cambridgeshire County Council – 10659562 – Street Lighting	£357.44
xi)	Little Wilbraham PCC Rent of Church	£40.00
x)	Natalie Mulvey – January Clerk Salary	£266.65
xi)	Natalie Mulvey – February Clerk Salary	£352.98
xii)	Clerk Salary January & February Inland Revenue	£155.00
xiii)	Cambridgeshire Acre Membership – Donation	£100.00
xiv)	Weenie Warblers – Donation	£25.00
xv)	Wilbrahams’ Memorial Hall – Contribution Recreation Ground	£725.00
xvi)	Donation in lieu of Annual Return - Wilbraham Youth Group	£100.00
xvii)	Public Works Loan ½ Year Repayment	£2364.76

(b) To report payments received:

(i)	Colours of Dance – Warbler Receipt	£25.00
(ii)	Almary Green – Warbler Receipt	£40.00
(iii)	RJ Barnes – Warbler Receipt	£25.00
(iv)	Carpenters Arms – Warbler Receipt	£25.00

(c) Minutes of Finance Committee Meeting 2nd March – For information only

(d) Expenditure Authorisation Procedure Proposal – R Tippen presented a procedure which had been discussed and agreed at the Finance Committee and sought full Parish Council approval. This was proposed by R Tippen, seconded by J Beadsmoore and RESOLVED by a unanimous vote to be accepted.

(e) S106 Agreement – Development at Rookery Farm Barn S/1702/13/FL – An agreement for S106 monies had been received for the development of Rookery Farm Barn. This requires the developer to pay over the sum of £4258.90 as a financial contribution in lieu of on-site provision of public open space and £703.84 towards the off-site providing of community facility space. It was proposed and agreed that R Tippen and J Beadsmoore would sign the agreement.

ACTION: CLERK

(f) Proposal for conversion of phone box to community book exchange – P Davis gave an explanation to the increased costs of the renovation side of the project. It was proposed by S Ramus, seconded by R Tippen and RESOLVED by a unanimous vote that the conversion of the phone box proceed up to a cost of up to £500.

ACTION: CLERK

(g) Request for Financial Donation of £25 – Weenie Warblers – Members approved the request for £25 and requested that Clerk write to Weenie Warblers advising that they would in future prefer to make an annual donation to support this valued group.

ACTION: CLERK

(h) Request for contribution for upkeep of the recreation ground and Church Yard – Members approved the request from the Memorial Hall for the Recreation Ground including making up

- SCDC refused planning permission 26th February 2016

(d) Tree Applications (to undertake work on trees situated in a conservation area)

- i) TPO-8-68-22-2-16 42 High Street, Great Mr Ben To fell 4 Juniper trees to ground
Wilbraham Hallam level

- Members agreed to recommend a refuse application to fell these healthy trees in the conservation area. They would like to suggest that the dense non-native ivy is removed to enhance the light to the house. P Davis wished her disagreement with the Parish Council's decision to not allow the felling of at least one of the trees.

- ii) 124 CA - 9-3-16 5, Angle End, Great Mrs Grant To reduce a Silver Birch and
Wilbraham repollard a Walnut Tree

- Members agreed that no objections be made to this application. S Bartlett commented that as with many other tree applications received this was needed as the tree was the wrong size for the garden.

(e) Loss of Layby at Frog End – S Ramus reminded the Council that when the original planning application had been submitted the Parish Council had complained about the loss of the layby; this had not been considered an issue by SCDC. Complaints had been received about parking on the verge, unfortunately, there is nothing the Council do about this situation.

15-16/98 Affordable Housing – J Beadsmoore summarised the situation. Bidwells had originally given five sites for discussion. A builder on behalf of the Diocese had come forward with a proposal in Frog End. The Parish Council had supported this application in principle, however, during a meeting the Diocese had rejected the proposal. No reason for this decision had been given. The same housing association had been representing both bids. Members have now been informed that Bidwells have selected one site for both affordable/commercial housing. Bidwells have agreed to put forward a presentation at the upcoming APM. Members do not know what this proposal is and may not know until the APM. R Tippen clarified that the Parish Council are not the planning authority and the only part they could take in the process is to make representations taking into account the views of the village and nothing can actually happen until the planning application has been received.

The meeting was closed at 8.57 to allow public participation.

A member of the public reported the concerns residents had raised with him over Bidwells.

The meeting reopened at 9.02am

E Ingrey reported that Church Street accommodation needed to be bid for on the homelink system and allocation was based on need, whereas affordable housing would only be made available to people with a local connection.

15-16/99 Clean for the Queen Campaign/Queens 90th Birthday celebrations – S Bartlett had asked whether anything would be taking place in the village to support this and the celebrate the Queen's 90th Birthday over the weekend of 11th/12th June. It was felt that events around such events were generally planned through the Memorial Hall, but members were happy to promote an event and support it as part of a working party. P Davis agreed to write something for the website and J Beadsmoore will add it to the APM agenda.

ACTION: P DAVIS/J BEADSMOORE

15-16/100 Flooding – J Beadsmoore reported that a Parish Council had agreed to keep a register of incidents of flooding in the village and asked for any such incidents to be reported to the Clerk. The Clerk requested that the information be reported on a form created that provided all the information that SCDC would require.

ACTION: ALL

15-16/101 Overgrown Hedges – P Davis asked for clarification on whose responsibility it was to cut back overgrown hedges on private properties/land. All agreed that it was individual's home owner's

responsibility and if members felt action needed to be taken to give the Clerk the details and a reminder letter would be issued.

ACTION: ALL

15-16/102 Health & Safety Report – J Bray agreed to perform the health & safety inspection of the village and report to the Council in the form of the Annual Report

ACTION: J BRAY

15-16/103 Public Acre Field – A report from Nigel Start had been received on the parish Land by the bridge by the road between Great Wilbraham & Fulbourn. Members would discuss and agree the rental for this area at the May meeting.

15-16/104 Gritting & Snow Cleaning - S Ramus asked for this to be added to a late summer or autumn agenda for discussion.

ACTION: CLERK

15-16/105 Dog Fouling – J Bray reported the increasing problem of dog fouling on the recreation ground. Discussion took place on whether the recreation ground should become a dog free area. This has happened to recreational grounds in Cambridge. It was agreed that initially this should be mentioned in the Warbler report and possibly at the APM.

ACTION: CLERK/J BEADSMOORE

15-16/106 Post Office – J Beadsmoore wanted to thank and congratulate everyone involved in the 'floor fund' to raise £1,200 in eleven days was a great success.

15-16/107 Speedwatch – J Beadsmoore reported that the speedwatch operation had now stopped due to lack of support. The option of radar speed signs was discussed, the cost of these would need to be investigated as it was believed that they were expensive due to the need for power. J Beadsmoore would add this issue to the APM agenda.

ACTION: CLERK

15-16/108 Annual Parish Meeting – J Beadsmoore had circulated a proposed agenda, a letter to community groups and a list of groups. The Clerk was asked write to community groups and invite them to the APM on 21st April 2016.

ACTION: CLERK

15-16/109 Health, well-being and safeguarding – New Councillor Role – J Bray felt this was a role that the Parish Council needed. Members agreed that J Bray would be the best person to fulfil this role.

ACTION: CLERK

15-16/110 Parish Council Election and Timetable – Nomination packs had been sent to all members which needed to be submitted by 7th April. A notice of election needed to be displayed in the village on 30th March 2016.

ACTION: ALL

15-16/111 Parish Council Calendar – R Tippen had circulated a Parish Council calendar of activities and required actions. Members were happy with the calendar and agreed to update it if and when necessary.

ACTION: ALL

15-16/112 Clerk's Performance Appraisal – J Beadsmoore had circulated a questionnaire on the Clerk's performance and asked for all members to return this to him. S Ramus agreed to complete the Clerk's performance appraisal with him.

ACTION: J BEADSMOORE/S RAMUS/ALL

15-16/113 Reports from working parties

- (a) **Parish Cemetery** – J Bray reported that although the grass needed cutting, there were no issues at the Parish Cemetery. The improvements to the pedestrian area were good and had been well received by residents. S Bartlett presented maps of the Parish Cemetery boundary that had been provided by Bidwells. N Start had requested whether any funds could be found to overhaul the village mower. All agreed S106 may be an option but this

would need to be investigated further.

ACTION: CLERK

- (b) **Website / Warbler** – P Davis advised that a website meeting had been arranged for 12th April 2016 to discuss progress and try to address the uneven input to the shared village website. She felt that issue of GWPC representation on the Warbler Editorial Team should be dealt with separately, and all agreed that a member should be appointed at the May meeting once the new Council was in place.

ACTION: CLERK/P DAVIS

- (d) **Memorial Hall** – S Ramus reported that the project has gone well and that the hall will be opened at an event on Monday 28th March. A Capital income and expenditure report had been provided to the Parish Council on 2nd February. S Bartlett request further information on the continued viability of the hall taking account of the need for depreciation. Annual accounts and insurance confirmation had been requested as part of the PWL agreement.

15-16/114 Matters for future consideration – Dog fouling and whether Great Wilbraham Primary School would be applying to become an academy.

15-16/115 Dates of next meetings
21st April (APM) and 19th May (Annual Parish Council Meeting)

15-16/116 Agenda items for next meeting
Any business and payments, to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

There being no further business the meeting closed at 9.51pm.