

LITTLE WILBRAHAM PARISH COUNCIL

Parish Council Meeting 2014/02C held in St John's Church, Little Wilbraham on Wednesday 7 May 2014 at 9.30pm

MINUTES

Present: Cllrs C Tebbit (Chairman), J Torode (Vice Chairman), P Addecott, J. Bramwell, R Tilbrook, District Cllr R Turner, D Bramwell (Parish Clerk)

Apologies for Absence: Cllrs J Richardson, D White, County Cllr John Williams, PCSO J Coppard

14/030: Minutes of previous Parish Council Meeting held on 5 March 2014 at St John's Church, Little Wilbraham were approved and signed by the Chairman.

14/031: Declarations of Interest: J Bramwell Item 14/041 Little Warblers Mobile.

14/032: CCTV

C Tebbit agreed to speak to Dave Humphrey concerning CCTV for Little Wilbraham.

14/033: Local Road Little Wilbraham to Great Wilbraham

John Bramwell, John Beadsmoore (GW) and Sarah Fordham (GW) met Ruth Roper from CCC Highways on 30 April 2014 outside GW Primary School. It was agreed that the best option to reduce speeding along Great Wilbraham Road was to move the existing 30mph sign 200 yards further away from the school entrance and install 40mph speed limit signs between the two villages so reducing the speed from 60mph to 40mph. Support from both County and District Councillors should help to get this improvement underway by County Highways.

14/034: Little Wilbraham Fen SSSI

It was agreed to contact Carter Jonas concerning the £1 per year charge (£5 for 5 years) for the council to lease the land from Quy Estates following the last cheque sent to Quy Estates' Representative not being cashed. Monica O'Donnell's email of 25 April 2014 had flagged up that consent for shooting at the Fen would need to be renewed in August 2014 for the next 5 years. Parish Clerk would look into this.

14/035: The Pits

A price from Nick Fison to construct new steps and a handrail at the entrance to the Pits from the Churchyard end had not been forthcoming. Cllr Robert Turner agreed to provide a quote for this work.

14/036: Church Green

Nick Fison's invoice had not been received for the removal of suckers and branches from the trees on the left hand side of Church Green.

14/037: Recreation Ground: Playground and Allotments

The 2 picnic tables donated by Camgrain required repair and maintenance. The Parish Clerk had received the annual fee from each of the 5 Allotment Holders for 2014-15.

14/038: Village Signs & Annual Litter Pick at Little Wilbraham

Unveiling ceremonies were due to take place on Saturday, 11 May 2014 at 11.30am at Six Mile Bottom by Christine White and 12.30pm at Little Wilbraham by Raymond Tilbrook. This would allow the volunteer Litter Pickers starting at 10.30am in Little Wilbraham to attend the ceremony in Little Wilbraham. It was agreed that 10 Litter Grabbers would be purchased by the Parish Council at £11 each plus VAT for use on the 11 May 2014 and Chris Tebbit would keep them in storage for future use. Snacks would be donated by the Hole in the Wall pub after the unveiling in Little Wilbraham.

14/039: Local Bus Services 18 (Newmarket) & 17 (Cambridge)

To date, no further feedback from County Council or Residents. It was noted that at Cambridge Park & Ride sites, County Council intended to charge £1 per car to park for up to 18 hours. Charges were expected to be introduced during July 2014.

14/040: Wadlow Wind Farm Funding Group

John Torode attended the March 2014 meeting in place of Prue Addecott. He reported that £10,000 could be awarded to Brinkley Memorial Hall following their request for £20,000; a review would take place at their next meeting on 21 September 2014. Linton Bookfest also received a donation.

14/041: Future of Little Warblers Pre-school, Great Wilbraham

GW Primary School were planning to take 3 year olds into the school as part of their new Foundation Class in September 2014. For 2 year olds, Little Warblers were looking for alternative accommodation as the Portacabin currently in use would be no longer fit for purpose from July 2014 and therefore could not be covered by insurance.

14/042: Parish Grass Maintenance

Kelly Harrington of KH Services had joined CGM Landscapes. His quotation for the grass cutting for the next 5 years would be honoured by CGM Landscapes at the same price. Kelly would continue to cut the grass in Little Wilbraham and Six Mile Bottom. The first cut would be at the end of April 2014.

14/043: Financial Audit Annual Return: Accounting Statements 2013-14 Approval

The Receipts and Payments Account for year ended 31 March 2014, circulated prior to the Meeting and the Accounting Statements 2013-14, audited and signed off by the Internal Auditor, Geoff Mann, circulated at the Meeting were approved by all present at the Meeting and signed and dated by the Chairman (C Tebbit).

14/044: Annual Governance Statement 2013-14 Approval

The Annual Governance Statement 2013-14, circulated at the Meeting was approved by all present at the Meeting and signed and dated by the Chairman (C Tebbit).

14/045: Annual Budgets 2013-14 & 2014-15 for Approval

These had been circulated prior to the Meeting and agreed by all present at the Meeting.

14/046: S106 Contribution: Indoor community facilities - £703.84; External community facilities - £4258.90

It was agreed that Raymond Tilbrook would get a second quote for installing lights at St John's church for the use of everyone using the building. The first quote received by the PCC was £1400.

14/047: SCDC Cabinet & Parishes Liaison Meeting of 17 April 2014

John Torode had attended this meeting on behalf of the Parish Council. Minutes of this Meeting had been circulated to all the Parish Councillors.

14/048: SCDC Community Infrastructure Levy Contribution

Correspondence had been circulated prior to the meeting. It was agreed to defer this Item until the next Parish Council Meeting on 2 July 2014 for further discussion.

14/049: Parish Council Website

It was agreed that John Torode and the Parish Clerk should work with Adam Lord of Cambridge Web Solutions based at Cottenham on setting up a Parish Council website. It was agreed by all present that future budgets would include £500 to set up the website, £96 per annum to be hosted on the website and £10 per annum for the domain name. It was confirmed that the Parish Clerk and John Torode would provide the information to go onto the site at the start and John Torode would update the site regularly to ensure it was kept up-to-date.

14/050: Planning Application S/2595/13/FL – Raise ridge of bungalow & build 2 storey rear extension and side extension at 35 High Street, LW: Previously approved by Parish Council and now approved by the District Council

14/051: Police Panel Meeting on Thursday 2 June 2014 now to be held at Wheatsheaf Junior School, Wheatsheaf Lane, Linton at 7.30pm. Parish Clerk would need to send any issues to Sgt Sandra Davidson prior to meeting.

14/052: Next Parish Council Meeting: 2 July 2014 at St John's Church, Little Wilbraham

14/053: Close of Meeting – 10.30pm

Signed _____ (Chair) Date _____