

## LITTLE WILBRAHAM PARISH COUNCIL

Parish Council Meeting held in St John's Church, Little Wilbraham on Wednesday 2 July 2014 at 7.30pm

### MINUTES

**Present:** Cllrs C Tebbit (Chairman), J Torode (Vice Chairman), J. Bramwell, R Tilbrook, District Cllr Robert Turner, County Cllr J Williams, D Bramwell (Parish Clerk)

**In Attendance:** 2 members of the public (Sue Lee, David Lee)

**Apologies for Absence:** Cllrs P Addecott, J Richardson, D White, PCSO John Coppard

#### **14/060: Open Forum:**

##### **14/060a: Proposed Planning Application** to develop farmland at Church Road, Little Wilbraham

Chris Anderson, Land Agent and Richard Wright, Landowner presented proposed schemes prior to submitting a planning application to SCDC. Richard Wright had recently purchased this land, which was currently used to grow crops, on behalf of his son. There were existing farmyard buildings on the site and his proposal was to build a house for his son and family and re-capture previous cottages on the site by building 2 or 3 cottages; one being affordable. The Parish Council agreed that the existing dutch barn was not attractive and that 3 new cottages built on the front of Church Road would join up the village visually. The Parish Council agreed that a single house plus 3 or 4 affordable houses (at least 2 beds preferred) would enhance and help to grow the village and the majority of the existing brick and clutch wall along Church Road should be retained.

##### **14/060b: Suggestions from Sue and David Lee:**

- i. Cut the grass more regularly where the goal posts were situated on the Recreation Ground.
- ii. Provide paper copies of the Agenda and Draft Minutes of the previous PC Meeting for Open Forum visitors. A paper copy of the Agenda for this meeting was given to David and Sue Lee. A synopsis of the Draft Minutes was always put in the quarterly Warbler Magazine circulated for all residents to read.

**14/061: Minutes of previous Parish Council Meeting** held on 7 May 2014 at St John's Church, Little Wilbraham were approved and signed by the Chairman.

**14/062:** Following the elections of Chairman and Vice Chairman at the last PC Meeting on the 7 May 2014, Chris Tebbit (Chairman) and John Torode (Vice Chairman) signed the Declaration of Acceptance of Office Book.

**14/063: Declarations of Interest:** 14/084: R Tilbrook (Section 106: St John's church).

**14/064: CC Report:** Cllr John Williams stated that the Park & Rides sites would start charging £1 for each parked car as from July 2014. The County Council would use this revenue to maintain P & R sites. Nicola Burden, CCC Highways Officer would be at Fulbourn Library on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday from 10am-12noon each month providing a drop-in service for residents. The planning application for Mill Road, Great Wilbraham's solar farm had been approved by SCDC. The cable route would remain on Highway Agency roads through Great Wilbraham and Fulbourn and SCDC had asked that Traffic management would be required. The Government had given CCC £3million for cycle paths and £2million for footpaths. None of this money was available for rural areas; just city schemes only. The Government City Deal funding could only be used for main trunk routes out of Cambridge. John Williams confirmed that shared paths could be designated for pedestrians and cycles so cyclists would not be fined if they used them.

**14/065: DC Report** circulated prior to meeting. Cllr Robert Turner stated that SCDC's Local Plan had received a lot of objections and had not yet been approved. Recently, exception sites had been submitted to SCDC and currently 150 houses on green belt land at Waterbeach had been approved by the Planning Inspector. As SCDC did not yet have a 5 year plan for housing, the Planning Inspector could over-rule the Planners.

**14/066: Police Report:** PCSO John Coppard was unable to attend the meeting.

**14/067: New Speed Checks System by Police:** Anyone can ask the police to carry out a speed check via the link at <http://tinyurl.com/SCSpeed>. Police are unable to carry out speed checks on roads over the 50mph limit for officer safety reasons. The results would be fed back to the relevant Parish Councils.

**14/068: CCTV:** C Tebbit's research suggested 2 cameras and 2 computers would cost approximately £5,000. Plus signage required stating CCTV area. Further investigations required into solar panels, batteries and a transformer by the Hole in the Wall.

**14/069: Parking at 26 High Street**

Stewart Wilson of 26 High Street, LW: Planning App. S/0018/11 refers. Following Stewart's letter printed in the summer Warbler magazine regarding parking up to 5 vehicles at this property with some parking across the pavement; it was agreed that the previously circulated response letter from the Parish Council would be given to Stewart by Chris Tebbit and John Bramwell.

**14/070: Motor Cycle Business at 78 High Street**

C Tebbit had spoken to the householder and confirmed that they were not breaking the law or their tenancy. It was agreed that the Parish Clerk would email Richard Lane, who had raised the complaint with R Tilbrook, to let him know that the occupants had permission to carry out a business at their home.

**14/071: Local Road Little Wilbraham to Great Wilbraham**

Email received on 1 June 2014 via Sarah Fordham stated that the joint bid had been successful to reduce speed limit to 40mph between the 2 villages on the Great Wilbraham Road. It was expected that County Highways' work would be carried out in 2014-15 with contributions from Little Wilbraham PC of £350 and £650 from Great Wilbraham PC. Ruth Raper, CCC had sent the proposed extension to 30mph limit at Great Wilbraham and the 40mph buffer zone between the 2 villages to Cambs Constabulary for informal comments on the proposals.

**14/072: Little Wilbraham Fen SSSI**

HW Dean, previous land agents for Quy Estates, were no longer trading so the £5 cheque sent to them in 2010 had never been cashed. A £5 cheque to cover 1 February 2010 until the 31 January 2015 would be sent to their new agents Hannah Skingley at Carter Jonas, Cambridge to fulfil the agreement of paying £1 per year for 40 years which commenced on the 1 February 2005. Monica O'Donnell had informed the Parish Council that the Shooting Rights were due for renewal by Natural England as from August 2014. A document for approval by the Parish Council would be sent in due course, possibly to tie in with Quy Estates Shooting Rights renewal as Paul Currington was currently shooting on both Parish Council and Quy Estates owned land.

Following complaints from Kathy Stringer re difficulty riding horses due to long grass and ruts on the Drovers, it was agreed that the Parish Clerk would write to CCC about cutting the grass. It was confirmed that Long Drove was a bridleway, which could be used by horses but Short Drove was a footpath and could not be used by horses. C Tebbit had also advised Kathy Stringer to write to CCC about her complaint.

**14/073: The Pits**

A quotation of £250.00 had been received from Robert Turner to renew the steps, handrail, tidy up the vegetation at the entrance to the Pits from the Churchyard end. No price had been received from Nick Fison. It was agreed that Robert Turner would carry out this work.

**14/074: Church Green**

It was agreed that Ray Tilbrook would carry out an inventory for the necessary work to tidy up Church Green on the bottom left-hand side and would get 2 quotes for the work from Robert Turner and Peter Wilson.

**14/075: Parish Grass Maintenance**

Complaints had been received from Prue Addecott and Gill Clifford concerning the grass verges at SMB not being cut satisfactorily in June 2014. The Parish Clerk had contacted CGM and Kelly Harrington rang the Parish Clerk. So far, there had been 3 cuts during the year and, on each occasion, the grass had been wet due to the rain. Gill Clifford had reported that one of the grass verges in SMB had not been strimmed and the operative had stated that he had not been able to do this due to cars parked on one of the grass verges. Kelly agreed to monitor future work to ensure that the standard we had previously received from him would be achieved again.

#### **14/076a: Recreation Ground: Playground, Allotments**

The picnic table, donated by Camgrain, next to the swings was now beyond repair as it would need to be completely re-built with mostly new parts. It was suggested that more substantial weather-proof seating could be provided using the S106 monies for external use. The second picnic table donated by Camgrain could probably be saved by extra strengthening and applying preservative. However this was likely to be a short term solution and would be unlikely to last more than 3 years.

#### **14/076b:Trees**

Chris Tebbit confirmed that some-one had trimmed the overhanging horse chestnut trees near the top of Primrose Farm Road. He also reported that a willow tree on the corner of Fen Road was a potential hazard and needed to be trimmed or removed. It was agreed that Chris Tebbit would remain as the Tree Officer for the Parish.

#### **14/077a:Village Signs: Little Wilbraham and Six Mile Bottom**

On Saturday, 10 May 2014 Christine White unveiled the SMB sign at 11.30am where a handful of residents watched. At 12.30pm, Ray Tilbrook unveiled the LW sign where 50 residents were in attendance. Following the unveiling, everyone went to the Hole in the Wall for refreshments and food provided free of charge by the chefs at the pub. Photographs of the events were published in the Summer 2014 edition of the Warbler. John Bramwell was thanked for all his efforts in ensuring that the village signs looked good.

#### **14/077b:Litter Pickers**

22 residents and youngsters in Little Wilbraham volunteered as litter pickers during the morning of Saturday 10 May and collected a large amount of rubbish both within and outside the village. Chris Tebbit now had 10 metal pickers which could be borrowed by residents to be used throughout the year. The next Litter Pick would be organised for October 2014.

#### **14/078: Local Bus Services 18 (Newmarket) & 17 (Cambridge) & Cambridge Park & Ride**

CLr John Williams confirmed that Paul Nelson at CCC was not considering changes to the Newmarket bus (18). It was reported that the 18 bus had broken down recently and was late picking up passengers. New parking charges at 5 Park & Ride sites from July 2014: £1 parking charge for 1-18 hours with a free 1 hour period for drop offs and pick ups. £10 charge for 18-24 hours; £20 charge for 24-48 hours and £30 charge for 48-72 hours. Discounts available for weekly tickets.

#### **14/079: Wadlow Wind Farm Funding Group**

It was agreed that John Torode would attend the 25 September 2014 meeting. Future closing dates for applications need to be confirmed by John Torode.

#### **14/080: Little Warblers Pre-school, Great Wilbraham to be disbanded on the 20 July 2014**

The porta-cabin was to be removed from the site and the ground made good to provide extra play space and a new Foundation unit during the summer break. The school would set up the Foundation class for 3 year olds in the school building and would be able to take these children as from September 2014.

#### **14/081: Housing Needs Survey**

Following representations by two separate landowners/agents submitting their proposed plans for new build housing in both Six Mile Bottom and Little Wilbraham, it was agreed that the Parish Council would organise a Housing Needs Survey using SCDC and Cambridgeshire Acre to carry this out on their behalf.

#### **14/082: SCDC Community Infrastructure Levy Consultation (CIL)**

CIL would take over from S106 Agreements. As the District Council would retain more money, Parish Councils should identify their needs for CIL and produce a 'Wish List' of projects and their requirements so as to inform SCDC.

#### **14/083: Annual Budget 2014-15**

This was approved by the Parish Councillors.

**14/084: S106 Contribution**

Following Ray Tilbrook’s proposed method of installation for external lights to the footpath at St John’s church being refused by the Diocese of Ely, Ray would seek alternative methods of installation which could be approved by the Diocese. It was agreed to explore substantial seating, with relevant costs, to install at the Recreation Ground.

**14/085: Parish Council Website**

John Torode confirmed that he would contact Adam Lord of Cambridge Web Solutions at 237 High Street, Cottenham to set up a new website for the Parish Council.

**14/086: Planning Applications**

a.S/2763/13/FL - Solar Farm, Mill Road, Great Wilbraham discussed by Planning Committee at their meeting on 2 July 2014 at Cambourne at 10.00am, was approved. This was 63 hectares of farmland where sheep and beehives would be installed along with the solar panels.

b. S/1388/14/FL – 50 High Street, Little Wilbraham: Ground floor extension to provide new disabled bathroom and disabled access to bungalow: Parish Council recommended approval; approved by SCDC.

**14/087: SCDC/Parish Planning forum on 21 July 2014 at Cambourne**

Next Forums:	8 October 2014	PC’s & Cabinet Liaison
	8 December 2014	Parish Planning Forum
	11 March 2015	PC’s & Cabinet Liaison

**14/088: Correspondence**

Correspondence had been circulated prior to the meeting.

**14/089:** It was agreed that Chris Tebbit would contact David White and Julie Richardson concerning their absences, due to work commitments, at Parish Council Meetings.

**14/090: Agreed Dates for Parish Council Meetings in 2014: All to start at 7.30pm**

1 October 2014	St John’s Church, Little Wilbraham
3 December 2014	Venue to be confirmed

**14/091: Close of Meeting – 9.45pm**

Signed \_\_\_\_\_ (Chair) Date \_\_\_\_\_