

LITTLE WILBRAHAM PARISH COUNCIL

Parish Council Meeting held in St John's Church, Little Wilbraham on Wednesday 1 October 2014 at 7.30pm

MINUTES

Present: Cllrs C Tebbit (Chairman), J Torode (Vice Chairman), J. Bramwell, D White, R Tilbrook (left after Open Forum), District Cllr Robert Turner, County Cllr John Williams, PCSO John Coppard, D Bramwell (Parish Clerk)

In Attendance: 2 members of the public (Charles Raikes, Allan Painter)

Apologies for Absence: Cllrs P Addecott, J Richardson

14/092: Open Forum:

Charles Raikes and Allan Painter, Trustees of the Wilbrahams' Memorial Hall presented their Business Plan to replace this Hall with a 4-phased building project. The Memorial Hall Trustees had £100,000 reserves and were looking for funding from both Great Wilbraham and Little Wilbraham Parish Councils. The Trustees were now fund-raising to raise funds of up to £450,000. £10,000 had already been secured from Wadlow Wind Farm if the project was started within the next 2 years. Further applications for funding of up to £170,000 had been made to WREN, Bernard Sunley and other organisations. Funding from local individuals and businesses had raised or pledged £28,000; whilst contributions from Parish Councils and SCDC had raised £113,000.

A Public Works Loan from both Great and Little Wilbraham Parish Councils was requested on a 2/3rd to 1/3rd ratio. The interest rate (as at 24 August 2014) was 3.78%; but was calculated daily and it would be dependent on which day the loan was requested. Should a loan be agreed then the interest rate would remain the same throughout the life of the loan and the loan and interest would be paid half-yearly for 25 or 30 years, depending on the length of the loan.

It was agreed that a meeting would be set up for both Parish Councils to meet Ian Dewar, CEO of CAPALC to find out if such a loan was suitable and feasible.

14/093: Minutes of previous Parish Council Meeting held on 2 July 2014 at St John's Church, Little Wilbraham was approved and signed by the Chairman.

14/094: Declarations of Interest: 14/092: R Tilbrook, John Bramwell

14/095: CC Report: Cllr John Williams stated that the Park & Ride sites began charging £1 for each parked car on 22 July 2014 and, since then, there had been a drop in use. Additional payment machines were to be installed at the 5 Park & Ride sites. Information on how to pay in advance could be found on the CCC website. The Environment Agency had shut down the Vessel Composting Facility at AmeyCespa Waste management plant hence Cambridgeshire's household green waste had to be driven to other plants across the country. This facility was now back in use but with a backlog of waste.

The County Flood Risk Team were requesting that potential flooding areas should be reported to them. It was agreed that the Parish Clerk would email them about the road under the A14 bridge at Six Mile Bottom which was prone to flooding when there had been heavy downpours of rain.

14/096: DC Report: Through the South Cambs Local Plan, there was now a Memorandum of Understanding between Cambridge City Council and South Cambs District Council-to be called Greater Cambridge. This was to ensure that following the signing of the City Deal, national planning practice guidance and the recent Waterbeach appeal decisions, the two Local Plans from both councils should be considered together for purposes of housing supply, including a 5 year land supply. It was anticipated that the Local Plan would be approved by Easter 2015.

14/097: Police Report: PCSO John Coppard reported that there had been 2 incidents at SMB; ball bearing shot fired through the window at the Green Man and a fight at Chevington Stud. There had been no road related incidents. John Coppard agreed to contact Derek Crosby at the police concerning the lack of road markings at Six Mile Bottom. It was noted that John Coppard had set up a Speedwatch Group. Great Wilbraham's co-ordinator was Geoff Wright. Speed guns were manned by volunteers who could patrol local roads (30-40mph only) 1 week in 6-8 weeks. Cost of equipment was £3-4,000 and could be shared between villages. It was suggested that Rectory Farm Road (30mph) and Little Wilbraham-Great Wilbraham Road (once changed to 40mph) could be targeted.

- 14/098: CCTV Research:** C Tebbit agreed to arrange a meeting with Dave Humphreys and a representative from Quy who were also looking into setting up CCTV cameras in their village.
- 14/099: Little Wilbraham Fen SSSI: Management & Shooting Rights**
Chris Tebbit had met Monica O'Donnell (Natural England), Hannah Skingley (Carter Jonas on behalf of Quy Estates), Chris Butler and Paul Currington to discuss the management of the Fen and the consent to shoot on the Fen. To register for a grant, the first Rural Payments Agency form had been completed and signed by Chris Tebbit and Diane Bramwell. Further forms were expected to be sent following this first application.
- 14/100: The Pits:** Robert Turner had completed the steps and handrail on the footpath to the entrance to The Pits at a total cost of £250.00. Robert had spoken to the Ecology Officer who had suggested that bat and bird boxes could be put up in the Pits as well as meadow flowers, proper paths cut, boards with plant species could also be put up and school children could be involved. Grants may be available from SCDC if match-funded.
- 14/101: Church Green:** It was agreed that Ray Tilbrook's plan to tackle unwanted growth would be circulated to Parish Councillors prior to work required being agreed.
- 14/102: Little Wilbraham Churchyard & Recreation Ground:** It was agreed that a sub-committee would be set up consisting of Chris Tebbit, John Torode, John Bramwell and David White to work out a plan for the churchyard and trees at the Recreation Ground. It was noted that costs for installing the electric lighting at the church were awaited.
- 14/103: Local Road Improvement-Little Wilbraham to Great Wilbraham:** Awaiting news on further progress from Ruth Raper and Nicola Burden on reducing the speed limit to 40mph on the road between Little and Great Wilbraham. Contributions remained at £350 for LWPC and £650 from GWPC.
- 14/104: Networking Meeting for Parish Paths South Area:** Agreed that Chris Tebbit and John Torode attend this meeting at Whittlesford on 6 November 2014.
- 14/105: South Cambs Parish Councils Conference/Community Fair:** Agreed that John Torode attend this meeting at Cambourne on 28 October 2014.
- 14/106: South Cambs Parish & Cabinet Liaison Meeting:** Agreed that Cllr Robert Turner attend this meeting at Cambourne on 8 October 2014 and he would report back to the Parish Council.
- 14/107: Police Panel Meeting:** Previous meeting on 16 October 2014 had been changed to 23 October 2014 at 7.30pm at Fulbourn Institute (Main Hall), Home End, Fulbourn and, unfortunately no representative from LWPC was able to attend.
- 14/108: Neighbourhood Planning:** Local villages in the process of putting together a Neighbourhood Plan were Histon with Impington and Linton with Hildersham.
- 14/109: Planning Applications:** The S106 Agreement for land at rear of 2 Station Cottages, SMB (S/0041/14FL) was signed by Chris Tebbit and Ray Tilbrook. £3,104.38 contribution in lieu of on-site provision of public open space and £513.04 contribution towards off-site provision of community facility space had been awarded.
- 14/110: Housing Needs Survey:** The survey had been completed and was currently with South Cambs District Council awaiting release. It was expected that the survey would be presented at the 3 December Parish Council Meeting by Cambridgeshire Acre and Hastoe.
- 14/111: Recreation Ground, Allotments & Trees:** A vacant allotment had occurred due to Lisa Ucan leaving the village; this would be taken by John Torode. A verbal complaint had been received from occupants of 46 High Street concerning overgrown trees on the Recreation Ground close to their rear boundary. This would be discussed at the working party (see 14/102 above).
- 14/112: Connecting Cambridgeshire Phase 3 for superfast broadband:** The roll-out was moving ahead with Bottisham on the list for Phase 3 (September to December 2014). It was noted that currently there was no protection for the existing green boxes installed by BT.

14/113: Local Bus Services: Andy Campbell had informed Cllr John Williams that currently, he would not be making any changes to the current bus services. It was noted that there was a Sunday bus service with a bike trailer that travels from Gamlingay to Wimpole; if this service proved popular it could work from Anglesey Abbey to/from local villages.

14/114: Annual Return Audit Year End 31 March 2014: The Annual Return for year end 31 March 2014 had been returned on the 10 September 2014 with no comments from the External Auditor, PKF Littlejohn. Consequently it had been signed off by them with a NIL invoice being sent. Notices of Conclusion of the Audit & Right to inspect the Annual Return were on display on the 3 Notice Boards in the 2 villages stating that, if any local government elector would like a copy, this could be provided at a cost of £5.00 per copy.

14/115: Annual Budget 2014-15: This was approved by the Parish Councillors

14/116: Parish Council Website: John Torode confirmed that he would contact Adam Lord of Cambridge Web Solutions at 237 High Street, Cottenham to set up a new website for the Parish Council.

14/117: Wadlow Wind Farm Funding Group: John Torode attended the last meeting in September 2014. The Wilbraham's Memorial Hall new-build had been allocated £10,000 towards the purchase of a heat pump.

14/118: SCDC/Parish Planning Forum: The next Meeting 8 December 2014 6.30pm-8pm was at Cambourne.

14/119: Correspondence: The Correspondence list had been circulated prior to the meeting.

14/120: Next Parish Council Meeting: 3 December 2014 at 7.30pm at St John's Church, Little Wilbraham.
Parish Clerk to circulate possible dates to all Parish Councillors for 2015 to enable dates to be agreed and set.

14/121: Close of Meeting – 9.50pm

Signed _____ (Chair) Date _____