

Little Wilbraham & Six Mile Bottom Parish Council

DRAFT MINUTES of the Parish Council Meeting 2016/6 held in St John's Church, Little Wilbraham at 7.30pm on Tuesday 4th October 2016.

Present: P Lambton (Chair), PCllrs, D Humphrey, T Stead, G Clifford, R Chennells.

16/135: Open Forum

S Lee: Pointed out that the minutes for 7th September implied that land at Primrose Farm was to become available for development. This is not the case and the minutes were updated accordingly.

SMB Resident: Photographs were presented which showed flooding over several years at the proposed Hills development site. It was also said that the sewerage system for the village is at capacity and would not be able to cope, causing frequent break downs of the pumping station. Effluent rises through manhole covers when the pumping station fails.

R Chennells: Wilbraham Road verges have recently been cut and the amount of rubbish along that road during the cutting has caused an unsightly amount of litter, it was asked if the Highways Dept. could be contacted in relation to this matter.

SMB Resident: The Bridleway from London Road leading up to Autos & Sons was severely overgrown and asked if it could be brought to the District Council's attention. This will be checked but it is thought that East Cambs may be responsible.

16/136: Apologies for Absence

Apologies were received from Ed Brunner

16/137: To approve minutes of the Parish Council Meeting held on 7th September 2016

The Minutes for 7th September were approved and signed by P Lambton (Chair).

UPDATES: P Lambton updated the Council with progress on the following items:

16/114: Faster Broadband Coverage Update

UK Power Networks had not taken advantage of the Wilbraham Road closure, Connecting Cambridgeshire would be contacted to see if a date has been arranged to supply the power to the fibre cabinet.

16/115: Church Green, LW

Four contractors had been contacted to carry out the work on the Church Green and only 2 replied, details were given to Councillors and a vote was taken, TH Tree Surgeons will be appointed to carry out the improvements. Work is due to start on 1st November 2016.

16/116: Parish Grass Maintenance Contract

Schedules for cutting have been received and will be looked at in a future meeting.

16/119: New Village Notice Boards

Little Wilbraham Parish notice board is now in place, SMB notice board has been delivered and a suitable site has been found. Permission from Toby Owen (Six Mile Bottom Estates) is being sought in writing as an email giving permission was lost by the previous Parish Clerk.

16/120: Dog Fouling Signs

Four extra signs are due to be ordered. *Action required.*

16/122: War Memorial in Six Mile Bottom

£106 ring fenced contribution of £3617.42 for SMB needed to be allocated and this is one of the projects the money can be used for. It must be used by 2018.

SMB Members to make recommendations

16/124: Website: 'Who Are We' section and Information

Councillors were reminded that details are still required for the "Who are we" section of the Wilbrahams web site. D Humphrey now has access to the web site so that he can update it. It seems some auto alerts did not get sent out and this will be looked into. Email addresses will be set up for each councillor. A concern was raised that the facilitator did not ask any security questions when both P Lambton and D Humphrey contacted them to change the access and the facilitator will be asked about this.

16/129: Village Audits

It was decided that all Councillors will be involved in both the Little Wilbraham and Six Mile Bottom audits, date to be arranged.

16/130: Transparency Fund

A computer and scanner will be sourced once a new Clerk is appointed.

END OF UPDATES

16/138: Nominations to fill vacant seat in Little Wilbraham Ward for a Parish Councillor

Applications for the Parish Councillor vacancy were received from D Lomas, R Lane and A Carter. A meeting at which the candidates can say a few words was scheduled for Thursday 3rd November at 7:30 in St Johns Church Little Wilbraham. Councillors will make their selection at this meeting.

16/139: Emergency Procedures in the absence of a Parish Clerk

The council is at this time without a Clerk and duties will be shared by the Councillors until such time a Clerk is appointed. P Lambton (Chair) has been in contact with two service providers and details of charges were given to Councillors. An application for the vacancy had been received from Mrs E Smith and it was decided that an interview should be arranged on 11th October with Mrs Smith who will be interviewed by D Humphrey (Vice Chair), G Clifford and T Stead. R Chennells ruled himself out as he has on one occasion in the past taken advice from Mrs Smith in her capacity as a solicitor.

Availability of SCDC Clerk training courses will be looked into so that information on any courses will be to hand if required for any applicants. The Clerks emails are being monitored and distributed by both P Lambton and D Humphrey. Passwords for the email account have been changed.

16/140: Representations from Hill's Development and the Parish Council Response

A discussion and subsequent vote was taken on a previously received request from Hills Developments and Bidwells to present details of a pre planning development at

SMB to the Parish Council. A motion was put forward by P Lambton to set up a meeting with Hills and the residents of Six Mile Bottom, it was voted against by 3 votes to 2 and Hills Developments will be informed.

16/141: BT Telephone Kiosk in Little Wilbraham

Approval of the adoption of the BT telephone box in Little Wilbraham for £1 was put forward by D Humphrey, this was unanimously approved. It is planned that the telephone box will be used to house a defibrillator which will be partly funded by monies available from the Wind Farm. A second defibrillator will be purchased for Six Mile Bottom once a suitable site has been found. It was proposed that the porch in the Club would be a good place and permission will be sought. The boxes are vandal proof but need to be accessible 24hrs a day. A responsible volunteer will need to be sought to run a check on the boxes at each location on a weekly basis.

16/142: Declarations of Interest

None

16/143: Planning Application S/1982/16/PA

Wells Farm, Church Road, Little Wilbraham, CB21 5LE: Change of use from agricultural storage building to 2 no. dwelling houses (Class C3)
Application withdrawn by applicant

16/144: Planning Application S/2419/16/FL amendment to S/0710/16/FL

Erection of bungalow at The Bungalow, London Road, Six Mile Bottom, CB8 0UF.
This application was for internal changes to the bungalow which has already received planning permission and no objections were raised, response to the Planning Dept. will be that the Parish Council has no comments or objections to make on the application.

The Parish Council did request an extension of the consultation period in respect of this and no response has been received from SCDC.

SMB Resident: A resident pointed out that the bungalow may actually be higher than the plans which were submitted. It was said that comments could be made via the SCDC Planning Portal using the application number, or alternatively a phone call or email directly to the Planning Dept.

16/145: Planning Application S/2464/16/FL

Temporary installation of two interlinked portakabins at Dick White Veterinary Centre, Station Farm, London Road, Six Mile Bottom, CB8 0UH.
Representatives from Dick White Veterinary Centre presented to the Parish Council and explained the requirement for the Portakabins placement at the Centre. The Portakabins are required for lecture and teaching rooms which would benefit young people from the surrounding area in attaining a career in Veterinary nursing at a cost which would be much lower than the national average.

There was a general approval by both members of the public present and councillors, response to the Planning Dept. will be that the Parish Council has no comments or objections to make on the application.

16/146: Next Parish Council Meeting

11th October 2016 at 7.30pm at St John's Church, Little Wilbraham

16/147: Close of Meeting

21:21