

LITTLE WILBRAHAM PARISH COUNCIL

Parish Council Meeting held in St John's Church, Little Wilbraham on Wednesday 3 December 2014 at 7.30pm

MINUTES

Present: Cllrs C Tebbit (Chairman), Prue Addecott, J.Bramwell, D White, District Cllr Robert Turner, County Councillor John Williams, D Bramwell (Parish Clerk)

In Attendance: Lucy Fraser (Prospective Conservative MP), Toby Owen (SMB Estate), Sue Lee, David Lee, Mark Deas (CambsAcre), Ulrika Maccariello (Hastoe Housing)

14/135: Apologies for Absence: J Torode (Vice Chairman), Julie Richardson, R Tilbrook, PCSO Julie Hajredini

14/136: Declarations of Interest: None

14/137: Open Forum:

i) Mark Deas from CambsAcre gave a presentation on the recently completed Affordable Housing Need Survey in Rural Communities carried out in Little Wilbraham and Six Mile Bottom during August 2014. This Survey would be put on the SCDC website. Results from the Survey included: households income was high and dependency low-typical of the county as a whole; ie 60% owner occupation. Age profile showed less school children and more older people. Ages 20-39 very low at 18%; due to leaving area for housing. Currently only one 2-bed bungalow at Orchard Close, LW was for sale. To have a 25% deposit; need to earn £50,000; average income in Parish was £43,500. The Survey received a 25% response; 71% of which supported, in principal, affordable housing but concerns included size and location of scheme, impact on existing houses, lack of infrastructure, transport issues. Scale of need: 6 required housing for sale and 6 required affordable housing in mix of 3Beds, 2Beds and 1Bed.

ii) Ulrika Maccariello from Hastoe Housing Association, working with rural communities explained the Housing Register was run on the SCDC website for affordable housing choice-based lettings where people in need (band A most need) have to bid for vacant properties to rent. Exception sites include green belt, green field and outside the village envelope; these can be built on and let to people with local connections such as family, siblings, work. Hastoe could build open market housing on the same site for cross subsidy as currently there were no or very little grants available. Local purchasers would be prioritised first and then open market.

iii) Toby Owen from Six Mile Bottom Estates explained that their Developer would like support from the Parish Council for their proposed housing scheme around the cricket pitch at Six Mile Bottom, access off Wilbraham Road. SCDC require 40% affordable housing on any new build housing site. A meeting would be arranged to ensure that the Parish Councillors were in agreement with the proposed layout.

14/138: Minutes of Parish Council Meetings held on 1 and 30 October 2014 were approved and signed as a true record by Chris Tebbit (Chairman).

14/139: County Councillor Report: Cllr John Williams explained that some residents in Great Wilbraham were keen to start a Speed Watch scheme where 3-4 villages could get together to check on vehicles' speeds. Tower Transit had bought out Whippet who had run the Newmarket bus (18); no changes to the bus timetable had been proposed at this time. Weekly meetings were being held with Highways on the works being undertaken by contractors to re-instate grass verges, block paving etc. in Fulbourn due to the installation of the new solar farm at Mill Road, Grt Wilbraham. County Council safety people were now involved on the road direction signs at the top of Primrose Farm Road due to the recent road traffic accidents in 2014.

14/140: District Councillor Report: Cllr Robert Turner's report was circulated prior to the meeting. Cambridge Northern Fringe East to commence an Area Action Plan to include the timetable in the local development schemes. CCC are supporting this process as a key stakeholder with interests in transport, minerals and waste in the area. In South Cambs, the Chesterton Sidings area was due to accommodate the new Science Park Station with development potential. The sidings were controlled by Network Rail, DB Schenker and LaFarge with Brookgate as development partner. Submission of the AAP was due Spring 2016 with anticipated adoption in Winter 2016. It was noted that the Common Rights Holders of Little Wilbraham had offered to provide funding for a wildflower meadow at the Pits.

14/141: PCSO Police Report: Following PCSO John Coppard's transfer to Cambourne at the end of November 2014, PCSO Julie Hajredini had taken over the Parish along with Fulbourn without support from a colleague. Before

leaving, John Coppard had completed an on-line road improvement request for road markings at Six Mile Bottom. The form had been sent to CCC via Derek Crosby at the Traffic Office.

14/142: CCTV Research: Dave Humphrey had costed Cameras at £1500-£2000 each plus recording unit (NVR) installed within house at £350 per day to install 2 cameras. He recommended 3 cameras which could be co-ordinated for Little Wilbraham at £6500. Ongoing maintenance would be £75 per camera per year and signage would be required. Cameras would hold information for 30 days. Cameras could be installed at Rectory Farm Road, Primrose Farm Road and The Lanes (out of the village). It was agreed that the crime rate in Little Wilbraham was low for the number of houses in the village and there was no Neighbourhood Watch. It was agreed to review this item at the next Parish Council Meeting.

14/143: Little Wilbraham Fen SSSI: Management & Shooting Rights Consent: Registration with Rural Payments Agency had been completed. Awaiting the next steps to be announced by RPA to claim a grant towards the cost of maintenance, including cutting the reeds, at the Fen. Due to significant changes RPA were making to their systems, it was likely that funding would not be available until 2016. Natural England need to agree any work carried out at the Fen and also an agreement for shooting rights needed to be agreed with them. Currently the shooting rights attracted a sum of £800 per annum to the Parish Council whilst cutting the reeds would cost £1,000 a year. Chris Tebbit would like the process to be cost neutral for the Parish Council.

14/144: The Pits: The grass was cut in November by CGM and a cost was awaited to cut back overgrown grass and weeds at the access to the Pits from the top of Rectory Farm Road.

14/145: Church Green: Ray Tilbrook's recommendations had been sent to Chris Tebbit and David White. David had agreed to take out the young trees and 2 elder bushes by the roots. The Tree Officer at SCDC would need to be contacted about the cutting down of a dead tree on the Green.

14/146: LW Churchyard: The new LED lighting at St John's church had been installed. Cost for this work was £951.61 plus £190.32 VAT; Grand Total: £1141.93. It was confirmed that the LW S106 contribution of £703.84 would be given to this project. It was agreed unanimously that the Parish Council would top-up the contribution to £750.00; using £46.16 from the 'Village Projects' budget.

14/147: Recreation Ground, Allotments, Trees: It was agreed that John Bramwell would remove the unrepairable damaged bench from the Recreation Ground and dispose of it.

14/148: Local Road Improvement-Little Wilbraham to Great Wilbraham: Road speed signs had been installed during November 2014. The Invoice from CCC Highways was awaited for payment (£350.00 as LW share and £650.00 as Great Wilbraham share).

14/149: Parish Council Website: A meeting was held with Adam Lord of Cambridge Web Solutions, Cottenham and Great Wilbraham Parish Council representatives: Patricia Davis, Ian Cummings and Natalie Mulvey to set up a shared website. Little Wilbraham & Six Mile Bottom representatives were John Torode, John Bramwell and Diane Bramwell. As the Warbler magazine would also be sharing the website, Martin Gienke was invited to the meeting. The cost would be £528.00 for each Parish Council plus £10 for 1 year's use of the domain name and £96 for 1 year's website hosting. These costs exclude VAT which would need to be paid by each Parish Council and then reclaimed the following year..

14/150: CCC Electoral Review of Cambridgeshire: Meeting at Cambourne 24 Nov 2014: 69 Councillors at CCC need to be reduced to 63. The Boundary Commissioners had accepted +1 or -1 either side. This process could split up the current wards but hopefully not parishes; ie Horningsea and Fen Ditton could be taken out of the Fulbourn ward. This was likely to come into force at the 2017 CCC general election.

14/151: Police Panel Meeting 23 October 2014 at Fulbourn: As this date had been changed at short notice, Ray Tilbrook was unable to attend this revised date.

14/152: SCDC: Parish Planning Forum 8 December 2014: Agenda had been received today (3 December 2014). It was agreed that Cllr Robert Turner would be able to feed back to the Parish Council at the next PC Meeting.

14/153: Wilbraham River Protection Society AGM 20 Nov 2014: Brian Jackson's short Chairman's Report had been circulated prior to the meeting.

14/154: Bi Annual Statement & Receipts & Payments against Budget 2014-15: was approved by the Parish Council. It was agreed that this was a useful document for all Parish Councillors.

14/155: Annual Donations: It was agreed unanimously that the following donations would be given this financial Year: Little Wilbraham PCC £500 (a 1 off increase of £100 to tackle the overgrown graveyard at St John's); Wilbrahams' Youth Group £100 and Wilbrahams' Scouts & Cubs £100. Chris Tebbit offered to organize a working party to blitz the graveyard.

14/156: Annual Budget 2014-15: The Annual Budget was agreed. It was also agreed unanimously that the NALC's approved Clerks Salary Scales for 2015-16 would be implemented from the 1 January 2015 when the hourly rate would be increased by 22.7 pence per hour to £10.527; a 1-off consolidated payment award of £100 to be paid in December 2014 was also agreed.

14/157: Proposed Budget for 2015-16: It was agreed unanimously that the Precept for 2015-16 would be increased by £1,000 for 2015-16; ie from £8,000 to £9,000. This increase would provide £750 as part of the repayment cost of the Public Works Loan of £30,000 over 30 years towards the cost of the Memorial Hall rebuild (previously approved at the Extra Ordinary Meeting held on the 30 October 2014) and £250 to cover the proposed new joint Parish Council website with Great Wilbraham.

14/158: S106 contribution for Six Mile Bottom: Information from SMB Social Club awaited.

14/159: Planning Application S/0041/14VC2, 2 Station Cottages SMB, Access Variation: The slight adjustment to the driveway off London Road to the proposed new build house was approved unanimously; Approved by SCDC.

14/160: Correspondence: Carol Williams' letter on behalf of the Common Rights Land Owners was discussed and it was unanimously agreed not to support another notice board opposite White Hall on the High Street as there were already 2 notice boards in Little Wilbraham; one on the High Street at the bottom of Orchard Close and the other at Church Green, Church Road.

14/161: Cheques: £481.80 (incl VAT) to CGM Grass Cutting; £167.40 to Burwell Print (180 copies of Winter Warbler magazine).

14/162: Future Parish Council Meetings in 2015: There were no objections to the Provisional dates of 4 March, 6 May, 1 July, 7 October, 2 December 2015.

14/163: Close of Meeting – 9.40pm

14/164: Following the close of the meeting, Lucy Frazer introduced herself as the Prospective Conservative MP for South East Cambridgeshire.

Signed _____ (Chair) Date _____

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